

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 2, 2011**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation. Mr. Klein informed the audience that there was an Executive Session held this evening at 6:00pm and a workshop at 6:30pm.

ROLL CALL

Adam Klein, Chairman
Bill Ostermayer, Supervisor
Chris Scott, Supervisor

Jay Megonnell, Vice-Chairman
Linda Turns, Secretary/Treasurer

CORRESPONDENCE

Mr. Klein briefly reviewed the Correspondence items for the public. The following item was brought up for discussion.

FROM: Bill Ostermayer **RE:** Drainage Complaint- Mr. Ostermayer explained the drainage problem located at 1417 Piketown Road as addressed in his letter. Mr. Harman, Road Master, explained that the Public Works department has tried to address the problem. A gutter that needs to be cut to fix the problem and a pipe installed. Public Works has had problems with the resident who owns the land has threatened staff when they are at the ROW attempting to fix the problem.

Ms. Turns moved, seconded by Mr. Ostermayer to add 1417 Piketown Road to the list of Public Works jobs, to be completed when time permits. Motion passed unanimously.

Township staff will send a letter to the residents that will be affected by the project when the project is scheduled by Public Works.

PUBLIC COMMENT

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier asked if the letter from Representative Marsico addressed the Exit 77 project. Mr. Klein stated the letter was an update on construction projects currently underway in our district and that Exit 77 was not addressed in the update. Mr. Steinmeier asked if the Township is currently involved in any lawsuits. Mr. Klein stated that there is nothing currently filed in the Court of Common Pleas. Mr. Steinmeier said the flooding of the Stofko property was the worst he has seen as a result of last week's rain storms.

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked the Board for an update on the issues in Phase 1 at the Townes at Hershey Road that he brought to their attention at the April 18th meeting. Mr. Leonard stated that he and Mr. Brulo walked the property and noted the following: Catch basins have been fixed and are acceptable; some street trees are still missing; there is damage to sections of curbing which needs to be fixed. The biggest issue was the drainage between Phase 1 and Phase 2, currently all water is draining in a pipe towards the detention pond. Work still needs to be completed

by to Classic Communities regarding the drainage. They have requested an extension due to the weather issues, which will be addressed by the Township. Mr. Chiles is looking for a timetable of when the work will begin and when it can be expected to be completed. Mr. Klein suggested a meeting between Mr. Chiles, Mr. Leonard and Mr. Brulo to address his concerns.

PUBLIC HEARING/MEETINGS:

#2010.02 Text Amendment – Keystone Correctional Services- See attached transcript.

Mr. Klein moved, seconded by Mr. Scott to deny the text amendment change to Section 195-103T of the Zoning Ordinance. Motion passed 4-1 on a roll call vote, with Mr. Megonnell voting no.

PRESENTATIONS, STAFF/BOARD REPORTS: None

APPROVAL OF MINUTES

Regular meeting – April 18, 2011 *Ms. Turns moved, seconded by Mr. Megonnell to approve the regular meeting minutes of April 18, 2011. Mr. Klein abstained, motion passed unanimously.*

Workshop meeting – April 18, 2011 *Ms. Turns moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of April 18, 2011. Mr. Klein abstained, motion passed unanimously.*

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 29, 2011	\$1,172,555.26
Total Liquid Fuels Balance as of April 29, 2011	\$444,747.94
Total Capital Reserve Fund Balance as of April 29, 2011	\$1,840,087.11

B. Deposit Activity since April 19, 2011

\$224,713.76

Ms. Turns reported the gross payroll of April 22, 2011, totaled \$32,945.86. *Mr. Scott moved, seconded by Mr. Megonnell to approve the payroll of April 22, 2011 in the amount of \$32,945.86. Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates was \$5,498.45. *Mr. Megonnell moved, seconded by Mr. Scott to approve the vouchers prepaid to meet due dates in the amount of \$5,498.45. Motion passed unanimously.* Ms. Turns reported the total for the vouchers to be approved was \$168,392.19. *Mr. Scott moved, seconded by Mr. Ostermayer to approve the vouchers in the amount of \$168,392.19. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS:

Ordinance 2011-07, Chapter 182 Transient Retail - Set hearing date for June 6, 2011

Ms. Turns moved, seconded by Mr. Megonnell to Table Ordinance 2011-07, Chapter 182 Transient Retail, until the May 9th workshop. Motion passed unanimously.

Motion -Tri County Regional Land Use and Transportation Plan Memo of Understanding- Mr. Leonard gave a brief overview of the Dauphin County Planning Commission outreach program meeting held on April 20th. The meeting reviewed the newly approved Tri-County 2011 Regional Growth Management Plan (RGMP), and a small Regional Connections Grant Program. The County would like each municipality to read the RGMP and sign a Memorandum of Understanding There is no penalty for not signing the MOU except the municipality would not be eligible for the Regional Connections Grant Program. The Board should respond to the County in some format. There was general discussion among the Board regarding the plan and program.

Mr. Scott moved, seconded by Mr. Megonnell to Table Tri County Regional Land Use and Transportation Plan Memo of Understanding. Motion passed unanimously.

Motion - Stormwater Ordinance Amendment - Authorization to send to Planning Commission - Mr. Leonard, Mr. Scott, and Mr. Brulo met to see how to improve the current stormwater management Ordinance.

Ms. Turns moved, seconded by Mr. Scott to send the Stormwater Ordinance Amendment to the Township Planning Commission. Motion passed unanimously.

OLD BUSINESS:

Motion – Approve Scope of Work-Walnut/Chestnut North Culvert Replacement -Engineering work is still needed to properly size and place the replacement pipes. The Board agreed that the actual construction will be postponed to the future when the Authority brings public sewer into the area. The Water & Sewer Authority determined that their initial engineering for the project will begin in 2013/14 with construction in 2015/16.

Ms. Turns moved, seconded by Mr. Ostermayer to cancel the engineering for the Walnut/Chestnut North culvert replacement project for calendar year 2011 and place it in the 2014 budget. Motion passed unanimously.

Motion – Set Hearing date for Ordinance Amendment, Chapter 195-138, Driveways-Table

NEW BUSINESS:

Motion – Consent Items: Section 607. (4)-Carol Buskirk, Bob Leonard

Ms. Turns moved, seconded by Mr. Scott to approve attendance to the Lancaster County Sustainable Landscapes Bus Tour for Carol Buskirk and Bob Leonard on June 23, 2011.

Motion – Approve Scope of Work for GIS Sign Inventory & Assessment project- The Federal Highway Administration (FHWA) has issued new standards for a minimum level of retroreflectivity of all street signs, which the Township must meet. By January 22, 2012, the Township must “Implement and use an assessment or management method to maintain traffic sign retroreflectivity at or above the established minimum levels”. By January 22, 2015, all warning signs must meet the new standards and by January 22, 2018, all street signs must meet the new standards. Ms. Turns stated she is opposed to spending \$50,000.00 for the Scope of Work for the project. Currently, the Township does not have an inventory of signs, it has been determined that the best way to meet the new standards is to develop an additional layer on our existing GIS system. There was discussion regarding the possibility of the Public Works department managing the project, and requirements of the project. Mr. Ostermayer asked Mr. Brulo to price the cost of a retroreflectometer for the Township to purchase should a decision be made for the Township to administer the project. Mr. Scott brought up the potential cost if a lawsuit is brought against the Township due to an accident and the signs are not compliant.

Mr. Megonnell moved, seconded by Mr. Ostermayer to reject the scope of work for the GIS sign inventory and assessment project from HRG in the amount of \$50,000 from the Capital Reserve Fund. Motion passed 3-2 with Mr. Klein and Mr. Scott voting nay.

Motion – Approve Scope of Work for Monumentation project- Mr. Brulo gave a brief review of the project. The installation of 3 pairs of monuments within the Township borders would enable all new design, development, and construction to occur utilizing the same data references and avoid potential conflicts of using two different data source points. This information will then be used by surveyors, engineers, contractors, and developers to provide accurate reference data for their use.

Ms. Turn moved to reject the scope of work for the Monumentation project from HRG in the amount of \$14,250 from the Capital Reserve Fund. Motion died due to lack of a second.

Mr. Ostermayer moved, seconded by Ms. Turns to Table the Scope of Work for Monumentation project. Motion passed unanimously.

Motion – Bid 2010-05 Oil n chip project, double application- There was discussion regarding the comparison of a single application versus a double application. Ms. Turns asked for an estimate of the time and cost for HRG to provide construction observation. Mr. Brulo estimated the time to be 4-5 days and a cost of \$4,000-\$5,000. The size of stone that was used was brought up for discussion; Mr. Megonnell recommends that a smaller size stone be used on the re-application project. The original oil n chip project was funded with liquid fuels and the stone used met with Penn Dot standards. Mr. Brulo has requested the contractors’ delivery slips from the original project to confirm the size of stone that was used.

Ms. Turns moved, seconded by Mr. Scott to redo the single application applied in September, 2010, at no cost, apply a second application at a cost of \$61,459.51, and have HRG provide construction observation for the project. Motion passed unanimously.

Motion – Award Bid 2011-03, CapCOG Joint Bid, Microsealing project

Mr. Klein moved, seconded by Ms. Turns to accept the low bids for Bid 2011-03, CapCOG Joint bids, for:

Roadway Materials: Hempt, Handwerks, Pennsy

Line Painting Services: Alpha Space Control

Microsealing: S & T

Playground cover: Zeager Bros

Chemicals: Delta

Motion passed unanimously.

Mr. Megonnell moved, seconded by Ms. Turns to move forward with the Microsealing project and instruct Roadmaster Harold Harman to coordinate with the contractor for scheduling of the project. Motion passed unanimously.

Motion - Accept Notice of Retirement

Ms. Turns moved, seconded by Mr. Ostermayer to accept the resignation of Dieter Jordan from the Public Works staff. Motion passed unanimously.

Motion - Authorize Advertisement of Position Vacancy- With the resignation of Mr. Jordan a position is vacant in the Public Works department. Mr. Harman, Roadmaster, has performed a complete review of the department including current and future work assignments and the appropriate staffing needs to complete the assignments. He has determined that the current vacancy should be filled by a Skilled Laborer. There was discussion among the Board what projects the Public Works department will be responsible for and if it is necessary to fill the vacant position.

Mr. Megonnell moved, seconded by Ms. Turns to Table the advertisement of a full-time employment opening for a Skilled Laborer in the Public Works department. Motion passed unanimously.

Resolution 2011-42, Fire/Police Event Authorization

Ms. Turns moved, seconded by Mr. Ostermayer to adopt Resolution 2011-42, Fire Police Event Authorization. Motion passed unanimously.

Motion – Agreement to Transfer Certain Fire Company Real Estate to Township- Ms. Turns brought up the Mrs. Fesig is to provide a list of improvements that need to be completed at the Fire Station to bring to make it compliant for a recreation center. Mr. Scott stated the Board is looking for an idea of her general plans for the building, Ms. Turns said the Board is only looking for an estimate of the cost of proposed improvements. Mrs. Fesig and Mr. Miller will tour the entire fire station on Wednesday.

Mr. Scott moved, seconded by Ms. Turns to Table the “Agreement to Transfer Certain Fire Company Real Estate, Fixtures and Personal Property to Township” between West Hanover Township and the West Hanover Township Fire Company until an estimate of improvements is provided. Motion passed 4-1, with Mr. Klein voting nay.

Motion – Lease Agreement for 7624 Jonestown Rd.

Mr. Scott moved, seconded by Mr. Megonnell to approve and execute the “Lease Agreement” between West Hanover Township and the West Hanover Township Fire Company for the fire station facility at 7624 Jonestown Road. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT:

Dale Regal, 176 Florence Drive- Mr. Regal asked the Board about the graffiti that is at Fairville Park and when it will be removed. Mrs. Fesig was not aware of the new graffiti; she will contact the Public Works department to have it removed.

Matt Miller, 455 Douglas Road - Mr. Miller thanked the Board for their participation at the ground breaking ceremony and the approval of the lease agreement for the new fire station. He is willing to assist the Board in anyway to get the agreement to transfer the of the fire company property to the Township. He hopes to get the agreement resolved as soon as possible.

Mr. Brulo received information from Lower Paxton Township regarding the funding of the repair of Jonestown Road Bridge over Beaver Creek (LPT 10). The project has been approved by HATS for 80/15/5 split. 80% of the project will be funded by the federal government, 15% by the state, and the remaining 5% will be split between Lower Paxton Township and West Hanover Township. The project design should begin in 2012.

SUPERVISORS COMMENTS:

Mr. Scott stated that in April the Township received \$11,495.65 from Waste Management for our recycling reimbursement.

Mr. Megonnell reminded everyone of the Tire Recycling program sponsored by the EAC on June 10th and 11th. The program will be held at the compost center.

ADJOURNMENT: 10:35 pm