

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, APRIL 18, 2011**

CALL TO ORDER – 7:00 p.m.

Mr. Megonnell called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation.

ROLL CALL

Adam Klein, Chairman-Absent
Bill Ostermayer, Supervisor
Chris Scott, Supervisor

Jay Megonnell, Vice-Chairman
Linda Turns, Secretary/Treasurer

CORRESPONDENCE

Mr. Megonnell briefly reviewed the Correspondence items for the public. The following items were brought up for discussion.

FROM: Tri County Regional Planning Commission **RE:** Regional Land Use and Transportation Plan- Mr. Megonnell would like this topic to be placed on the agenda for the next workshop.

FROM: Dauphin County Planning Commission **RE:** Spring Outreach meetings- A meeting will be held on April 20th in Hummelstown. Mr. Megonnell would like Mr. Leonard to attend as the Township representative. Ms. England said if Mr. Leonard is unavailable she will contact Mr. Brulo.

FROM: Pennsylvania American Water **RE:** Fire hydrants- This letter from PA American Water addresses stopping the unauthorized use of fire hydrants. Mr. Megonnell would like this information to put in the Spring Newsletter.

FROM: Waste Management **RE:** 2010 West Hanover Recycling Report- Mr. Scott reviewed the report for the public. Mr. Megonnell and Mr. Scott are scheduling a meeting with the EAC to help increase the Township goal.

FROM: Elizabeth England, Township Manager **TO:** Robert R. Jones, Authority Chairman
RE: Waiver of fees for Fire Station- Ms. Turns asked if the Board passed a motion to have the letter sent. Ms. England stated that there was no motion passed by the Board for the request of the waiver of fees. The WSA will address this request at their meeting on April 19th.

PUBLIC COMMENT

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier stated that residents and parents need to be informed of the vandalism that has occurred in the Township parks. Regarding the workshop that was held last week on the transient business license ordinance, Mr. Steinmeier believes that the Township needs to keep up on all licenses issued to ensure compliance.

Matt Senft, 7741 Valleyview Avenue- Fire Chief Senft provided a report to the Board of all fire company activity as a result of the weekend flooding. They responded to 25 resident calls, assisted in 15 road closures, and dropped off sump pumps to 11 residences. He thanked all the fire fighters and

the EMA for all their hard work. The Board thanked the fire department for their service to the Township residents.

Mr. Megonnell asked how the fund raiser was at Tractor Supply. Mr. Senft said they only made a profit of about \$200.00 but it was a good opportunity to meet with Township residents.

Bill McCahan, 7230 Jonestown Road- Mr. McCahan brought up residents who burn trash instead of recycling because they believe it saves space in landfills.

Mark Chiles, 228 Brookridge Court- Mr. Chiles was unaware that the Township received money for recycling, he thinks it should be put in the newsletter so residents are aware that they can help raise money for the Township. He sent a letter to the Board regarding in the following issues at the Townes at Hershey Road, Phase 1: Drainage, Trees, Street Lamps, Stormwater drainage, and Curbing. Mr. Chiles is looking for clarification from the Board regarding some outstanding issues in the development. The Board will look into his questions and concerns. Ms. Turns will provide copies of all engineering plans that she has to Mr. Chiles.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS:

Harold Harman, Roadmaster- Mr. Harman said that due to the heavy rains the drainage project at Hillside will be postponed for at least a week. It will take at least one week to clean up all the damage from the storms this weekend. The street sweeper is back in service and public works will begin street cleaning as soon as possible. There was discussion regarding residents who have problems with Public Works performing work at ROW's. The Board will send letters to residents if necessary to get work completed. The compost center is running smoothly, however it is already out of compost. It was suggested that Ms. England contact Lower Paxton Township to see if we can get more compost.

Ms. England brought to the attention to the Board that Bradford Estates Phase 2 Maintenance Guarantee has been completed and the Township Engineer has inspected. The Board had originally extended the Maintenance Guarantee on 2/22/2011.

Mr. Megonnell brought up the issue of lack of stop signs from Public Developments onto Jonestown Road as part of the PSAB meeting minutes. Ms. England stated that it will have to be investigated to see if the signs are public or private at the development entrances. She will have Mr. Leonard follow up on the stop signs.

Mr. Scott brought up that a representative from Waste Management did make a presentation at the EAC meeting on April 12th. The EAC will publicize information in the Township newsletter.

Mr. Megonnell brought up the tire recycling event that will be sponsored by the EAC on June 10th & 11th.

Mrs. Fesig, Park & Recreation Coordinator- Mrs. Fesig gave a brief update to the Board on upcoming community events. Events include: 55+ Club, Easter Egg Hunt, Community Yard Sale, Community Dinner, and Meet the Candidate Night.

APPROVAL OF MINUTES

Regular meeting – April 4, 2011 *Ms. Turns moved, seconded by Mr. Ostermayer to approve the regular meeting minutes of April 4, 2011. Motion passed unanimously.*

Workshop meeting – April 11, 2011 *Ms. Turns moved, seconded by Mr. Ostermayer to approve the workshop meeting minutes of April 11, 2011. Motion passed unanimously.*

TREASURER'S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 15, 2011	\$1,047,394.65
Total Liquid Fuels Balance as of April 15, 2011	\$444,747.74
Total Capital Reserve Fund Balance as of April 15, 2011	\$1,837,587.11

B. Deposit Activity since April 1, 2011 \$27,399.71

Ms. Turns reported the gross payroll of April 8, 2011, totaled \$29,399.71. *Mr. Ostermayer moved, seconded by Mr. Scott to approve the payroll of April 8, 2011 in the amount of \$29,399.71. Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates was \$407.78. *Mr. Ostermayer moved, seconded by Mr. Scott to approve the vouchers prepaid to meet due dates in the amount of \$407.78. Motion passed unanimously.* Ms. Turns reported the total for the vouchers to be approved was \$76,175.24. *Mr. Ostermayer moved, seconded by Mr. Scott to approve the vouchers in the amount of \$76,175.24. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS:

Set Public Hearing date for Liquor License Intermunicipal Transfer for JoJo's Pizza Shop-May 2, 2011- There was general discussion regarding the time frame requirements to advertise this public hearing. Solicitor Yost will place the ad.

Ms. Turns moved, seconded by Mr. Scott to set a public hearing date of May 16, 2011 for the Liquor License Intermunicipal Transfer for JoJo's Pizza Shop. Motion passed unanimously.

Chapter 195-138, Driveways - Authorization to send to Dauphin County Planning Commission for comment and set hearing date of June 6, 2011- Mr. Megonnell brought up that he discussed the Ordinance with Mr. Leonard. He would like the Ordinance to be sent the Planning Commission for their review and suggestions. There was general discussion regarding the recent problems with flooding.

Ms. Turns moved, seconded by Mr. Scott to table Chapter 195-138, Driveways. Motion passed unanimously.

OLD BUSINESS:

Motion – Approve Scope of Work-Walnut/Chestnut North Culvert Replacement. Tabled to 05/02/11 meeting.

Discussion – 2011 Proposed PSATS Resolutions- Mr. Megonnell will attend as the Alternate Designate to vote for the Township with the PSAT's recommendations at the Convention.

NEW BUSINESS

Motion – Consent Items: Section 607. (4)- Harold Arndt; Improvement Guarantee Reduction #3 (FINAL), Manada Court Villas; Maintenance Guarantee Recommendation, Manada Court Villas

Ms. Turns moved, seconded by Mr. Scott to approve attendance to the Comprehensive Fire Protection Seminar for Harold Arndt May 10, 2011. Motion passed unanimously.

Ms. Turns moved, seconded by Mr. Ostermayer to approve the reduction of the Improvement Guarantee for Manada Court Villas by \$44,947.63, leaving a balance of \$0.00 contingent upon posting an 18 month maintenance guarantee in the amount of \$28,882.31. Motion passed unanimously.

Motion – Renewal of Lease of Recreation Space at Fire Company- Solicitor Yost stated that the word executed in Section V should be changed to transfer.

Ms. Turns moved, seconded by Mr. Scott to notify the Fire Company of its' desire to renew the lease agreement for space at the Fire Hall for Township Recreation activities and provide an amended addendum for their approval. Motion passed unanimously.

Motion – Authorize Purchase of Bobcat Milling attachment -As part of the budget discussions last fall the Board approved and budgeted funds for the purchase of a pavement miller/planer attachment to the Township Bobcat skid loader. This attachment will enable Public Works employees to make asphalt and concrete repairs, specifically matching uneven pavement surfaces.

Ms. Turns would like to review the 2011 Budget at the next meeting.

Ms. Turns moved, seconded by Mr. Ostermayer to authorize the purchase of a Bobcat 24" High Flow Planer from Susquehanna Bobcat through the state COSTARS purchasing program at a cost of \$13,797.80 funded from the Capital Reserve account. Motion passed unanimously.

Resolution 2011-40, Fire/Police Event Authorization

Ms. Turns moved, seconded by Mr. Ostermayer to adopt Resolution 2011-44, Fire Police Event Authorization. Motion passed unanimously.

Motion – Authorize Advertisement of Bid 2011-04 and 2011-05

Ms. Turns moved, seconded by Mr. Scott to authorize the advertisement of Bid 2011-04, drainage pipe, and Bid 2011-05, inlet boxes. Motion passed unanimously.

Motion – Resolution 2011-41 and Change Order, Pheasant/Fairville Culvert project

Ms. Turns moved, seconded by Mr. Ostermayer to approve Resolution 2011-41, extending the closure of a portion of N. Fairville Ave. and extend the substantial competition date for change order #2. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Mr. Ostermayer asked if there were any problems with the Township roof repair as a result of the weekend storms. Ms. England stated there were no problems. Mr. Ostermayer stated that he will be at the next roof inspection to mark any problem areas.

Mr. Scott asked for an update on the fire alarm system. Ms. England stated that an installation date has not been scheduled.

Ms. England informed the Board that Mr. McCahan has made arrangement for installation of Knox boxes at the Public Works building and the Township building.

PUBLIC COMMENT:

Dale Regal, 176 Florence Drive- Mr. Regal thanked the Board for all the work that they do for the Township. He asked for clarification on issuance of a liquor license when located near a school. Mr. Megonnell stated that it would be discussed at the public hearing.

SUPERVISORS COMMENTS:

Mr. Ostermayer brought up as built drawings for discussion. Solicitor Yost suggested that the Township look into this process for it to become more effective.

ADJOURNMENT: 8:13 pm