

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, DECEMBER 21, 2009

CALL TO ORDER – 7:00 p.m.

Mr. Hartman called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

ROLL CALL

Larry Hartman, Chairman
Linda Turns, Secretary/Treasurer
Deb Curcillo, Supervisor

Adam Klein, Vice-Chairman
Rick Mullen, Supervisor

PUBLIC COMMENT

Marilyn Mullen, 7206 Linglestown Road- Mrs. Mullen commented on the need for continuing education for employees to be certified in their current position. She asked the Board to consider the request for Harold Arndt to attend Fire Code Conference which was denied at the December 7, 2009 meeting. She stated the cost to maintain a current license is cheaper than allowing a license to expire and then obtain recertification. She feels that training employees is worth the cost.

PUBLIC HEARING/MEETINGS: NONE

PRESENTATIONS, STAFF/BOARD REPORTS

Harold Arndt, Codes Administrator- Mr. Arndt addressed the Board regarding his request to attend the International Building Code/International Fire Code 2009 training. Mr. Arndt explained to the Board that in order to maintain his certification he is required by the State of Pennsylvania to have at least 45 CEU's every three years. The training he is requesting to attend will allow him to obtain 6 CEU's. Currently Mr. Arndt has 24.5 CEU's. There was discussion among the Board regarding the payment of attending seminars by Township employees and the importance of keeping certifications current in order for employees to be a licensed official.

APPROVAL OF MINUTES

Regular meeting – December 7, 2009- Mr. Hartman noted that under public comment there was an error in the comment made by Mr. Bill Engle. The first sentence refers to Mr. Moyer which should read Mr. Engle. He requested he minutes to be corrected. *Mr. Mullen moved, seconded by Ms. Turns to approve the regular meeting minutes of December 7, 2009. Motion passed unanimously.*

TREASURER'S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of December 18, 2009	\$620,113.34
Total Liquid Fuels Balance as of December 18, 2009	\$219,055.82
Total Capital Reserve Fund Balance as of December 18, 2009	\$1,974,286.09

B. Deposit Activity since December 8, 2009 \$46,890.41

Ms. Turns reported the gross payroll of December 18, 2009 totaled \$32,875.74. ***Mr. Mullen moved, seconded by Mrs. Curcillo to approve the payroll of December 18, 2009 in the amount of \$32,875.74. Motion passed unanimously.*** Ms. Turns reported the vouchers prepaid to meet due dates were \$3,101.97 ***Mr. Mullen moved, seconded by Mrs. Curcillo to approve the vouchers prepaid to meet dues in the amount of 3,101.97. Motion passed unanimously.*** Ms. Turns reported the total for the vouchers to be approved was \$68,196.43 ***Mr. Mullen moved, seconded by Mrs. Curcillo to approve the vouchers in the amount of \$68,196.43. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS:

#09.004 F/SB/LD Solar Collector Field. Reconfirm approval from 12/07/09- Mr. Leonard thanked Mrs. Curcillo, Mr. Hartman, and Mr. Mullen for their service to the Township. Mr. Hartman asked why is the Board voting again? Mr. Leonard explained that Alfred Sundara of Dauphin County Planning Commission called about not seeing the West Hanover Township version of the plan. He asked for the Board's approval and both staff's and the Township Engineer's letters to the Board. That information was faxed to the DCPC. Jim Zimborski of the DCPC called and stated that their Planning Commission needed to review the plan submitted to West Hanover Township. After again explaining the Township's position and about the information faxed to Al, Jim said they would do a quick review, and asked for quick Township re-approval. The following motions are that reaffirmation.

Ms. Turns moved seconded Mr. Mullen to confirm the granting of waivers for the Final Subdivision and Land Development Plan for Solar Collector Field, Township ID #09.004, Tax Parcels #43-038-025 and -026, as passed on December 7, 2009. Motion passed unanimously.

Ms. Turns moved seconded Mr. Mullen to confirm the approval of the Final Subdivision and Land Development Plan for Solar Collector Field, Township ID #09.004, Tax Parcels #43-038-025 and -026, as passed on December 7, 2009. Motion passed unanimously.

OLD BUSINESS

Motion – Supplemental Scope of Work, Municipal Park Ped Path Project. Tabled at meetings on 07/06/09, 07/20/09, 08/3/09, 08/17/09, 09/08/09, 9/21/09, 10/5/09, 10/19/09, 11/2/09, 11/16/2009, 12/7/2009, 12/21/2009

Motion-Scope of Work-Manor Drive. Tabled 11/16/09, 12/07/09, 12/21/09

Motion – Authorize Investment of Township Funds. Tabled 12/07/09- Ms. Turns reported that Fulton Bank has offered the Township 1.24% interest for fixed rate CD funds. Integrity Bank will offer the Township 2% for fixed rate CD's. Ms. England questioned how will other Township accounts be affected if the Township chooses to move the fixed rate CD money from Fulton bank to Integrity bank. Ms. England will contact Fulton and request in writing the effects if any on all other Township accounts.

Ms. Turns moved, seconded by Mr. Klein to transfer the fixed rate CD funds to Integrity bank contingent upon information from Fulton bank regarding existing accounts. Mr. Mullen opposed. Motion passed 4-1.

NEW BUSINESS

Conference Attendance Authorization, Section 607.4: Harold Arndt,

Mr. Mullen moved, seconded by Mr. Klein to approve attendance to the International Building Code/International Fire Code 2009 Update for Harold Arndt on January 6, 2010. Mrs. Curcillo and Ms. Turns opposed. Motion approved 3-2.

Motion-Improvement Guarantee Releases contingent on 18 month Maintenance Guarantee:

Mr. Brulo, Township Engineer, explained the purpose of the Improvement Guarantee releases which are contingent on the 18 month Maintenance Guarantees. This will allow the activation of the 18 month time clock.

Mrs. Curcillo moved, seconded by Ms. Turns to release Improvement Guarantees contingent upon posting Maintenance Guarantees for the following phases:

Brynfield East I: Release \$27,284.12, post \$36,764.50 Maintenance Guarantee
Brynfield East II & III: Release \$52,483.50, post \$33,207.75 Maintenance Guarantee
Brynfield I, III, & IX: Release \$14,077.25, post \$100,195.75 Maintenance Guarantee
Brynfield V & X: Release \$19,529.60, post \$41,408.00 Maintenance Guarantee
Brynfield VII: Release \$5,759.25, post \$14,011.50 Maintenance Guarantee

Motion passed unanimously.

Motion – Addendum Agreement, Brynfield Phase VIII and Phases II, IV, & VI, Improvement Guarantee of \$9,625.00 -As part of Brynfield Phases II, IV, and VI several gravel pedestrian paths were planned for and built. Two sections of the paths, one from Baumgardner Road and one along the southern edge of Skyline Commons Park, extended west towards the Sagewicke development. The developer, Fishing Creek Valley Associates, has verbally requested a construction modification to eliminate these two sections. Neither section connects to any other path and both present extreme construction obstacles such as wetlands, creeks, slopes, etc. The developer is also requesting a construction modification to eliminate the low flow channel in the detention pond between Graybill and Hanoverdale Roads. The staff and the Township Engineer support all three construction modification requests. The portion of the pedestrian path in Phase VIII is required by plan design to be paved. The Township has successfully negotiated with the developer to extend the paved area from the end of the Skyline Park wetland bridge on the west to the beginning of the Skyline Park pedestrian path on the east. There is also a section of path in Phases II, IV, VI from Hanoverdale Drive north to the “T” intersection with the balance of the path that needs further work. The developer will provide further plans and possible corrections to this area. The developer is agreeable to these modifications however they have requested that the paths be removed from the Improvement Guarantee of Phase VIII and II, IV, & VI, and be financially secured separately.

Mr. Klein moved, seconded by Mr. Mullen to approve the addendum to the Security Agreement for Brynfield Phase VIII and II, IV, & VI providing for separate financial security in the amount of \$9,625.00 for the completion of the pedestrian paths. Motion passed unanimously.

Motion – Improvement Guarantee Releases:

Mr. Hartman moved, seconded by Mr. Mullen to release the Improvement Guarantee contingent upon posting Maintenance Guarantees for the following phases:

Brynfield VIII: Release \$19,116.45, post \$22,197.68 Maintenance Guarantee
Brynfield II, IV, & VI: Release \$17,410.50, post \$44,339.85 Maintenance Guarantee

Motion Passed unanimously.

Motion – Authorize paving of Township path-Skyline Commons Park around Brynfield In March, 2003, the Township accepted dedication of land from Fishing Creek Valley Associates, referred to as lots 196 and 196A, to be incorporated into Skyline Commons Park. Lot 196A will be paved when weather permits. Lot 196

called for a gravel pedestrian path. In order to prevent future upkeep problems the staff recommends this section of path be paved. In order to achieve substantial savings we have asked Dauphin Excavating for a quote for paving this section of path. They will be paving the adjacent section of the path in Phase VIII so will already have equipment and manpower mobilized to the area. The quote is for \$3,990.00 (based on the current price of asphalt) which can be paid with FILO funds. There was discussion among the Board regarding the instability of the liquid asphalt market which could increase the quote.

Ms. Turns moved, seconded by Mr. Klein to approve the quote for paving the Township path adjacent to Brynfield Phase VIII from the existing Skyline Park Pedestrian Path to the yellow gas pipe at the end of the Township property for the sum of \$3,990 .00 to be paid for with FILO funds. The maximum funds paid for the project shall not exceed \$4,550.00. Motion passed unanimously.

Ordinance 2009-18, Chapter 187, Stop Signs on Sarhelm Rd.- The enactment of this Ordinance will establish a three way stop on Sarhelm Road. The Township Engineer has completed a traffic study which has established the guidelines for the addition of stop signs.

Mr. Mullen moved, seconded by Mr. Klein to accept Ordinance 2009-18, Chapter 187, Stop Signs on Sarhelm Road. Motion passed unanimously.

Resolution 2009-65, Appointment of Fire Marshall- Mr. Bruce Hetrick is the current Fire Marshall of West Hanover Township and his term expires on December 31, 2009. Ordinance Chapter 22-2. establishes the position and duties and responsibilities of the Fire Marshal for West Hanover Township, Chapter 22 specifies that the Fire Marshall shall be appointed every two (2) years at the Board of Supervisor's last meeting of the year for the appointment period.

Ms. Turns moved, seconded by Mr. Mullen to approve Resolution 2009-65, Appointment of Mr. Bruce Hetrick as Fire Marshall. Motion passed unanimously.

Resolution 2009-66, Adoption of 2010 Budget

Mr. Klein moved, seconded by Mr. Mullen approve Resolution 2009-66, Adoption of 2010 Budget. Mrs. Curcillo and Mr. Hartman opposed. Motion approved 3-2.

Motion – Approve 2008 Insurance Program and Premium Sharing with Water & Sewer Authority -Our general insurance package costs have decreased by 2%, mainly due to decreases in the general liability, auto, umbrella and public official portions. The Worker's Compensation policy has increased primarily due to claims that affected our Experience Modification. The breakdown of the Worker's Compensation premium is an estimate based on current payroll.

Mr. Mullen moved, seconded by Ms. Turns to approve the execution of our insurance agreements with Selective Insurance for 2010, and the premium distribution percentage with the WHT Water and Sewer Authority. General Package =43.41% for WSA and 56.59% for Township. Worker Comp = 17.02% for WSA and 82.98% for Township. Motion passed unanimously.

CORRESPONDENCE: Ms. England brought up the following items from Correspondence:

Item #4-FROM: Tri-County Regional Planning Commission RE: Nominations for voting member

Ms. England asked the Board if they had any nominations for Tri-County Regional Planning Commission. The Board had no nominations at this time. The will be tabled until the new Board of Supervisors meets on January 4, 2010.

Item #5- FROM: Capital Area Council of Governments RE: Annual Meeting

Ms. England asked the Board is any member would like to attend the CAPCOG annual meeting.

Ms. Turns moved, seconded by Mr. Hartman to table the invitation to attend the CAPCOG annual meeting until the new Board of Supervisors meets on January 4, 2010.

Item #8 - FROM: Humane Society of Harrisburg Area RE: 2010 Municipal Domestic Animal Protective Services Agreement

Residents will not be able to bring stray animals to the Humane Society since the Township didn't enter into an agreement for 2010. The Humane Society would like the Township to advise the society how they should direct residents when they arrive at the shelter with a stray animal. The Board discussed the issue and believes the Humane Society should tell residents what they tell all other Township residents who arrive with a stray animal.

Item #29 - FROM: Michael Pronio RE: Douglas/Devonshire Intersection

There was discussion regarding the Douglas/Devonshire Road and Route 39 intersection as well as the stop light at Union Deposit and Route 39. Mr. Hartman doesn't believe there is more traffic on Union Deposit and Route 39 compared to Douglas/Devonshire Road and Route 39. Mr. Brulo explained that very specific warrants need to be met to install a stop light. He also stated that the Township would have to do traffic counts in order to request a stop light.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Solicitor Yost stated that the proposed agreement for the Sale of land from Richard Yingst to the Township had been reviewed and was satisfactory. There are a few minor changes that need to be made, but nothing that will delay or affect the sale. The Township received a grant in the amount of \$329,000.00 and the cost of the land is \$344,000.00. The \$15,000.00 will be paid from the Capital Reserve Fund.

Mr. Mullen moved, seconded by Ms. Turns to approve the Agreement for Sale of Land from Richard Yingst to West Hanover Township. Motion passed unanimously.

SUPERVISORS COMMENTS:

Mr. Klein thanked Mrs. Curcillo, Mr. Hartman, and Mr. Mullen for their service to the Township.

Mr. Hartman stated that Mrs. Curcillo's resignation from the Board is effective December 30, 2009.

ADJOURNMENT: 7:50 PM