

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 9, 2009**

WORKSHOP SESSION

CALL TO ORDER – 6:00 p.m.

ROLL CALL

Larry Hartman, Chairman
Linda Turns, Secretary/Treasurer
Deb Curcillo, Supervisor

Adam Klein, Vice-Chairman
Rick Mullen, Supervisor

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS

Discussion – 2010 Budget- The Discussion began with Matt Miller and John Friel from the Fire Company presenting the Board a request for \$11,750.00 to be approved in the budget for immunizations for fire fighters. The funds would come out of the local services tax fund, which Ms. England placed in the budget. It is a federal requirement for employers to provide immunizations to all emergency management personnel. Mr. Miller stated that they researched various providers to perform the immunizations and recommend Concentra. Concentra would set up a clinic prior to a Fire Company meeting in order to accomplish the immunization of all fire fighters at one time. They will bill the Township directly for the clinic and will track and retain all medical records for the Fire Company.

There was discussion regarding the Municipal Domestic Animal Protective Services Agreement with the Humane Society. Ms. England contacted the society two weeks ago regarding an agreement for 2010, but has not received any information. The Board decided not to enter into an agreement for 2010.

Mr. Mullen moved, seconded by Mr. Hartman to approve the request for immunizations for emergency management personnel in the amount of \$10,000.00 to be placed in the 2010 budget and remove the Humane Society Animal Protective Services Agreement from the budget. Mr. Klein opposed, motion passed 4-1.

Mr. Hartman received an email from Dauphin County with questions that will be asked at the Grant Presentation meeting on November 11, 2009. Mr. Hartman and Ms. Turns will represent the current Board of Supervisors, and Mr. Ostermayer, supervisor elect will attend. Also in attendance will be: Ms. England; Mr. Miller and Mr. Senft, representing the Fire Company; and Mr. Brulo the Township Engineer. Ms. England asked the Board what if the project(s) come in over budget. The Board is willing to pay for the overage if it is a reasonable amount.

Ms. England reviewed the changes that she made to Part 5-Service Delivery as a result of Board requests at the October 27, 2009 workshop. All changes are highlighted in pink. The following changes were made:

Department	Description	Budgeted Cost	Reason for change
Planning & Zoning	Professional Svcs-GIS	\$2,000.00	Projects cancelled
Public Works	Staff Salaries	\$416,950.00	Change in Staff
Park & Recreation	Rent of Buildings	\$5,000.00	Change in location of Rec. Center

The Board decided to charge \$20.00 per year to residents who would like to use the compost center. This will be added to the Fee Resolution for 2010.

There was discussion regarding the Capital Reserve fund, the revisions are based on the changes in Part 4-Public Investment Plan. Ms. England stated that this will be the first time in seven years that there will be no deposit to the capital reserve account. The Township will be spending the money that was set aside for the past seven years.

In Part 2-Financing Plan the only change was the Transfer to the Operating Reserve which is based upon the Board decisions from the October 27, 2009 workshop.

The Board decided in September that there would be no step increases this year for employees. The COLA is 1.39%; this figure is an average of July 1, 2008 to June 30, 2009. Surrounding Townships are between 1.5% and 4.0% COLA.

Mr. Klein moved, seconded by Mr. Mullen to approve the COLA increase of 1.39%. Mr. Hartman, Ms. Turns, and Mrs. Curcillo voted nay. Motion denied 2-3.

The Jonestown Road/ Blue Ridge Intersection Relocation was discussed. There has been no response from Central Dauphin regarding their portion of the money for the engineering and construction costs. Mr. Klein suggested that Mr. Yost write a letter as a follow up. Mr. Yost stated that the Township applied for the grant based upon the agreement with Central Dauphin. Mr. Yost suggested that Mr. Brulo come in and explain the benefits of the proposed intersection relocation.

Ms. England said she would make all the changes discussed and approved this evening to the 2010 budget, and that a final copy of the budget will be in the Board packet for the November 16, 2009 meeting. The Board will vote at the November 16, 2009 meeting to advertise the proposed budget.

Discussion – Tax Levy Resolution: Street Light Tax and Fire Hydrant Tax assessment- Ms. England reviewed the Resolution with the changes the Board approved in June to change to a millage rather than foot frontage for streetlights. She stated that the streetlight fund and the fire hydrant fund are self sustaining. The Board agreed to the Resolution being placed on the November 16, 2009 meeting agenda.

There was discussion among the Board regarding RFP's for all professional services. Several SEO firms will be present at the December 7, 2009 meeting.

Other Workshop Items/Information – Ms England informed the Board of the federally mandated requirements for the retro reflectivity of highway signs. There is a free webinar offered by HRG. Mr. Harman has requested that Dale Zimmerman and Tom Rothenberger participate in the webinar.

Mr. Mullen moved, seconded by Ms. Turns to approve participation in the Transportation Research Board webinar for Dale Zimmerman and Tom Rothenberger. Motion passed unanimously.

ADJOURNMENT – 7:05 pm