

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, SEPTEMBER 21, 2009

CALL TO ORDER – 7:00 p.m.

Mr. Hartman called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Mr. Hartman announced there had been an Executive session at 6:00 PM to discuss personnel issues.

ROLL CALL

Larry Hartman, Chairman
Linda Turns, Secretary/Treasurer
Deb Curcillo, Supervisor –Absent

Adam Klein, Vice-Chairman
Rick Mullen, Supervisor

PUBLIC COMMENT

John Shearer, 7949 Slepian Street- Mr. Shearer requested an update from the Board of Supervisors regarding placing “No brake retarders” signs on Route 39. Mr. Klein stated that the Township contacted PennDot and that they wouldn’t allow the Township to put up the signs. Ms. England will forward the correspondence to Mr. Shearer. Mr. Yost suggested that he contact Representative Marsico and Senator Piccola. Mr. Shearer also suggested that the Township get volunteers to help elderly residents who may need help with home repairs. There was discussion regarding the liability issues of the Township organizing such a program. It was suggested that Mr. Shearer put a suggestion in the newsletter for interested residents to contact him. He will see if there is enough interest to form a group. This group would be a volunteer group.

Sam Harris, 5926 Larue Street- Mr. Harris is concerned that there is a gate that blocks access the trail on the Horseshoe Trail Conservancy. Mr. Hartman stated that the trail is on private property. The gate is legal, and the trail is not blocked. Ms. England gave Mr. Harris the photographs showing that the trail is not blocked. Mr. Yost suggests that Mr. Harris retain an attorney, as this is not a Township matter. Ms. England stated that the Horseshoe Trail Conservancy is responsible for the maintenance of the trail. Ms. England also gave Mr. Harris information regarding the Horseshoe Trail Conservancy.

PUBLIC HEARING/MEETINGS: NONE

Comcast Cable Franchise Renewal – Christen Ritchey, a Comcast representative spoke regarding the services that Comcast provides to the residents. Comcast last visited the Township ten years ago, at that time they could only offer cable TV services. Comcast now offers internet, telephone, high definition and DVR services. Comcast continues to work on customer service in order to provide the highest level of service to all customers. Mr. Yost asked if there is a master franchise agreement for the municipalities. Ms. Ritchey stated that the Capital Area COG has retained the services of the Cohen Law Firm for the master franchise agreement. The Cohen Law Firm has forwarded a draft for Comcast to review. This draft will be the document that the Township will act upon when completed. There were no public questions or comments.

PRESENTATIONS, STAFF/BOARD REPORTS: NONE

APPROVAL OF MINUTES

Regular meeting – September 8, 2009 –*Ms. Turns moved, seconded by Mr. Klein to approve the regular meeting minutes of September 8, 2009. Motion passed unanimously.*

Workshop meeting – September 14, 2009- Ms. Turns moved, seconded by Mr. Mullen to approve the workshop meeting minutes of September 14, 2009. Motion passed 3-1, with Mr. Klein abstaining.

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 18, 2009	\$413,050.83
Total Liquid Fuels Balance as of September 18, 2009	\$434,813.18
Total Capital Reserve Fund Balance as of September 18, 2009	\$1,978,751.64

B. Deposit Activity since September 4, 2009 \$20,254.00

Ms. Turns reported the gross payroll of September 11, 2009 totaled \$29,438.44. **Mr. Mullen moved, seconded by Mr. Klein, to approve the payroll of September 11, 2009 in the amount of \$29,438.44. Motion passed unanimously.** Ms. Turns reported the vouchers prepaid to meet due dates were \$6,287.60. **Mr. Mullen moved, seconded by Mr. Klein, to approve the vouchers prepaid to meet due dates in the amount of \$6,287.60. Motion passed unanimously.** Ms. Turns reported the total for the vouchers to be approved was \$218,530.93. **Mr. Mullen moved, seconded by Mr. Klein, to approve the vouchers in the amount of \$218,530.93. Motion passed unanimously.**

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS:

Motion – Supplemental Scope of Work, Municipal Park Ped Path Project. Tabled at meetings on 07/06/09, 07/20/09, 08/3/09, 08/17/09, 09/08/09, 9/21/09.

Motion – Sidewalks on Manor Dr. Tabled at meetings on 07/06/09, 07/20/09, 08/3/09, 08/17/09, 09/08/09, 9/21/09.

Motion – One Communications Telephone proposal- The Township currently has telephone service provided by Frontier Communications who acquired CTSI, our original provider. The Township pays for service for lines at the Municipal building, a line for Emergency Management, 2 lines at Public Works, a fax line at Fire Station 2 and 3, and one line at the Rec Center. Ms. England has received confirmation from Frontier Communication that the special pricing will continue at the current rates on all services being used by the Township. One Communication has presented a proposal for voice services to the Township at a monthly savings of 35.8%. The per line charge through One Communication is lower and many of the surcharges and fees are bundled into the basic line charge including: local number portability, federal line charges, number retention, etc. If the Board chooses to switch to One Communication the Township would be required to sign a three year contract. (Our current 5 year contract with Frontier has expired.) The potential savings over the three years totals approximately \$6,126.36.

Mr. Mullen moved, seconded by Mr. Klein to accept the proposal from One Communication for telephone service to the Municipal Building, Public Works, Emergency Management office, Rec Center, and 2 fire stations for the basic line charge of \$18.49 plus long distance costs of \$0.035 per minute. Motion passed unanimously.

NEW BUSINESS

Improvement Guarantee Release: Hanoverdale Church

Mr. Klein moved, seconded by Ms. Turns to approve the reduction of the Improvement Guarantee for Hanoverdale Church by \$35,222.80 leaving a balance of \$0.00., contingent upon a maintenance guarantee of \$7,683.75 for an 18-month period as well as proof of authorization of the Hanoverdale Board Chair to sign the Sidewalk agreement on behalf of the church. Motion passed unanimously.

Motion – Pension Plan, Minimum Municipal Obligation- The purpose of the MMO is to estimate the amount of pension contribution for the Township's Non-Uniform Pension Plan, as well as the contribution reimbursement amount for the West Hanover Township Water and Sewer Authority as an Adopting Employer in this plan. The MMO is a requirement of the PA Municipal Pension law, which governs the rules for use of state aid money in the Township's non-uniform pension plan.

Mr. Mullen moved, seconded by Ms. Turns to approve the MMO, Minimum Municipal Obligation, for the 2010 budget. Motion passed unanimously.

Motion –Scope of Work- Fairville/Pheasant/Knight Culvert Replacement project- The scope of work includes the design, permitting, bid documents, and contract administration. Roadmaster Harold Harman can perform the construction observation. The proposed PIP budget for 2010 calls for the construction of these three culverts to be completed in 2010 with both the engineering and construction costs funded from the Capital Reserve fund.

Ms. Turns moved, seconded by Mr. Mullen, to accept the Scope of Work for engineering services (design/permit/bid) for the Fairville/Pheasant/Knight Road Culvert Replacement project in the amount of \$49,300.00. Motion passed unanimously.

CORRESPONDENCE:

Ms. England wanted to bring to the attention of the Board of Supervisors that payments have been received for the Volunteer Fire Relief Association in the amount of \$60,656.36 for the 2009 Commonwealth allocation. **(Item #1).**

Also, pension contributions will be made at the end of September in the amount of \$50,048.21 from the General Municipal Pension System State Aid. **(Item #2).**

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ms. England received a letter from Ann Morris Markley requesting a pumping extension of two years for her home on 7917 Hanover Street. This will be her first extension.

Ms. Turns moved, seconded by Mr. Klein to approve a two year pumping extension for Ann Morris Markley at 7917 Hanover Street. Motion passed unanimously.

Ms. England reminded the Board of Supervisors that Senator Piccola will be holding an open house at the Township building on September 26, 2009 at 10:00am. Mr. Klein will open the Township building.

SUPERVISORS COMMENTS: None.

ADJOURNMENT: 7:35 PM