

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 18, 2009**

CALL TO ORDER – 7:00 p.m.

Mr. Hartman called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Mr. Hartman announced there had been an Executive session at 6:00 PM to discuss personnel and legal issues.

ROLL CALL

Larry Hartman, Chairman
Linda Turns, Secretary/Treasurer
Deb Curcillo, Supervisor-absent

Adam Klein, Vice-Chairman
Rick Mullen, Supervisor

PUBLIC COMMENT

Don Steinmeier, 11 N Fairville Avenue – Mr. Steinmeier had a question regarding the pension plan in place. Can an employee who is inactive and collecting can they come back part time? Ms England stated that if a full time employee retires they can come back as long as they work no more than 1000 hours. The change in the plan states that the employee must retire in order to receive the pension plan.

Mr. Steinmeier also wanted to know how much and what time frame was for the payment from the State Police for the fine and penalties to the township. The amount was \$4,039.97. Fines and penalties are distributed by the Department of Transportation in June and December of each year.

Ms. England reminded Mr. Hartman of the Earned Income Tax Collection workshop being held May 20th in Mechanicsburg. Mr. Hartman will attend the workshop.

PRESENTATIONS, STAFF/BOARD REPORTS: NONE

APPROVAL OF MINUTES

Regular meeting – May 4, 2009 – *Mr. Klein moved, seconded by Ms. Turns to approve the regular meeting minutes of May 4, 2009. Motion passed unanimously.*

Workshop meeting – May 11, 2009 – *Ms. Turns moved, seconded by Mr. Mullen to approve the workshop meeting minutes of May 11, 2009. Motion passed unanimously.*

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

General Fund Balance as of May 15, 2009	\$612,058.21
Total Liquid Fuels Balance as of May 1, 2009	\$449,886.19
Total Capital Reserve Fund Balance as of May 1, 2009	\$1,731,322.83

Ms. Turns reported the following deposit activity since May 4, 2009 \$148,701.08

Ms. Turns reported the gross payroll of May 8, 2009, totaled \$30,512.91. *Mr. Mullen moved, seconded by Mr. Klein, to approve the payroll of May 8, 2009 in the amount of \$30,512.091 Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates were \$18,908.29. *Mr. Mullen moved, seconded by Mr. Klein to approve the vouchers prepaid to meet due dates in the amount of \$18,908.29. Motion passed unanimously.* Ms. Turns reported the total for the vouchers to be approved

was \$127,167.35. *Mr. Mullen moved, seconded by Mr. Klein to approve the vouchers in the amount of \$127,167.35. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: NONE

OLD BUSINESS

Discussion – Zoning Amendment, Manure Storage. (Tabled 03/02/09) TABLE

Discussion – Street Light Tax Assessment. (Tabled 04/20/09) TABLE

NEW BUSINESS

Consent Items- Conference Attendance Authorization, Section 607.4: Elizabeth England, Lisa Riley

Mr. Mullen moved, seconded by Mr. Kline, to approve conference and training for Ms. England to attend the Municipal Streetlights Workshop and Ms. Riley to attend Costars training and Document Retention training. Motion passed unanimously.

Improvement Guarantee Releases:

Mr. Klein moved, seconded by Ms. Turns, to reduce the Improvement Guarantee for Winslett Phase 4 of \$73,410.00 from the current amount of \$253,292.00, leaving a balance of \$178,882.00. Motion passed unanimously.

Ms. Turns moved, seconded by Mr. Klein the reduction of the Improvement Guarantee for Winslett Phase 2 of \$23,334.05 from the current balance of \$23,334.05 leaving a balance of \$0.00, contingent upon the posting a maintenance guarantee of \$922.35. Motion passed unanimously.

Award Piketown Ped Path Bid- The Board discussed the bids and costs as well as type of sidewalk construction (concrete vs. bituminous). The two alternate bids were below the Engineer’s Cost Estimate of \$155,000.00 *Mr. Mullen moved, seconded by Ms. Turns, to award Bid 2009-06, Piketown Road Sidewalk, Widening, and Curbing, to the low bidder, Womex, Inc., for a base bid plus alternate 1 (concrete sidewalk) of \$143,867.00. Motion passed unanimously.*

Scope of Work, Piketown Ped Path Construction Observation- Ms. England noted that the original scope of work was completed two years ago and did not include construction inspection and contract administration. The Board discussed what the observation by HRG entails. Ms. England stated she spoke with Mr. Harman who has experience in the road work but not with the concrete work. HRG will insure that the project is being done correctly. *Mr. Klein moved, seconded by Mr. Mullen the Scope of Work for construction observation and contract administration for the Piketown sidewalk, roadway widening and curbing project in the amount of \$9,600. Ms. Turns opposed. Motion passed.*

Ordinance 2009-11, International Property Maintenance Code- The adoption of the International Property Maintenance Code is an update from the 2006 adoption. This code is for the control of building and structures as well as regulations and controls. Ordinance 2009-11 was properly advertised. *Mr. Mullen moved, seconded by Ms. Turns to approve the adoption of Ordinance 2009-1, updating the International Property Maintenance Code to the 2009 edition. Motion passed unanimously.*

Endorse Pension Plan changes-Mr. Hartman asked Ms. England to explain the plan changes. The revision states: Benefits can not be received while employees are still working for the Township. Ms. Turns questioned if an employee can collect retirement and still continue to work for the township. If you continue to working after normal retirement date, benefits will start on a late retirement date. **Mr. Klein moved, seconded by Ms. Turns to approve the West Hanover Township Pension Plan restatement dated February 17, 2009. Motion passed unanimously.**

Resolution 2009-44, Fire Police Authorizations-This resolution would allow the West Hanover Township Fire Police to participate in specific non emergency civic events, parades, etc. **Ms. Turns moved, seconded by Mr. Mullen to authorize the West Hanover Township Fire Police to participate in specific non emergency civic events. Motion passed unanimously.**

Scope of Work, Pavement Inventory and Condition- Ms. Turns has toured roads with Roadmaster, Harold Harman and feels that there is enough work with the cleaning of the gutters and culverts. Ms. Turns opposes the road crew doing any paving this year. Ms. Turns advocates that we should wait until next year to consider the Scope of Work, Pavement Inventory and Condition report. Mr. Hartman agreed with Ms. Turns. It was decided that HRG would not do the study on the township roads. **Mr. Hartman moved, seconded by Ms. Turns to reject the Scope of Work for a Pavement Inventory and Condition Report prepared by HRG at a cost of \$19,700.00. Motion passed unanimously.**

Changes to PIP, 43900 Road projects, Highway Aid Fund- . The Board discussed the project of Micro-Surfacing Piketown Road from Route 39 to Route 443 (Fishing Creek Valley Road). The crack sealing of the road needs to be completed prior to the Micro-Surfacing. It was discussed who should complete the crack seal, Mr. Harman stated he could do the work, however Mr. Pat Sullivan of Asphalt Paving Systems has a crack sealing crew in the area and can complete the work for a maximum of \$3,000.00 it was decided that the crack sealing would be completed by Asphalt Paving Systems.

Ms. Turns moved, and seconded by Mr. Mullen to approve the CapCOG Bid for Micro-Surfacing Type A Double Application to the low bidder, Asphalt Paving Systems, and contract with them for the micro-surfacing of Piketown Road from Route 39, Linglestown Road, to Route 443, Fishing Creek Valley Road, for a total cost of \$147,188.41 and a maximum of \$3,000.00 for crack sealing. Motion passed unanimously.

Ms. Turns moved, seconded by Mr. Mullen to adjust the Capital Improvement Project schedule for 2009 by:

- 1. Canceling the paving projects for Alden Dr., Fern Dr., Florence Dr., Hollow Dr., a portion of Sandy Hollow Road, and Terrann Dr.**
- 2. Adding the micro-surfacing of Piketown Road funded by Highway Aid.**

Motion passed unanimously.

Authorization to advertise Ordinance 2009-12, Chapter 170, Street Excavations- This ordinance brings street excavations (road cuts) into line with the SALDO ordinance that was passed last year. Mr. Al Brulo has reviewed the proposed ordinance. **Mr. Hartman moved, seconded by Ms. Turns the authorization of the advertisement of Ordinance 2009-12 for enactment at the June 1, 2009 meeting. Motion passed unanimously.**

Authorize Verizon Guy Wire on Township Property- Exit 77 Project- Verizon is to relocate pole (guy wire on West Hanover Township property). Ms. England has reviewed this with both the Township Engineer and the Roadmaster who concur that this presents no restrictions on our use of the property. ***Mr. Hartman moved, seconded by Ms. Turns to authorize the execution of the Aerial Grant Agreement with Verizon for the location of a guy wire on Township property at the Public Works building off Route 39. Motion passed unanimously.***

CORRESPONDENCE

#5 FROM: Dauphin County Community & Economic Development
RE: Grant Recipients' Mandatory Meeting

Ms. England asked Mr. Hartman if the President of the Fire Company should attend this meeting. Mr. Hartman stated he should attend the May 28th meeting.

#10 FROM: Anonymous
RE: Feeding Stray Cats

No action has been taken; this letter is just as an FYI. The Board of Supervisors has previously stated that anyone can feed stray cats. Feeding animals doesn't constitute ownership. Mr. Bob Jones from Skyline spoke regarding the problems that he and his neighbors encounter with the stray cats.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: NONE

SUPERVISORS COMMENTS:

Good luck to all candidates running in the May 19th primary election.

ADJOURNMENT: 7:50 PM