

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 4, 2009

CALL TO ORDER – 7:00 p.m.

Mr. Hartman called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Mr. Hartman announced there had been an Executive session at 6:00 PM to discuss personnel and legal issues.

ROLL CALL

Larry Hartman, Chairman
Linda Turns, Secretary/Treasurer
Deb Curcillo, Supervisor

Adam Klein, Vice-Chairman
Rick Mullen, Supervisor

PUBLIC COMMENT

Don Steinmeier, 11 N Fairville Avenue – Mr. Steinmeier commented on the issue regarding the street light assessments and felt there would be more problems going to a millage system and advocated a by parcel assessment.

PUBLIC HEARING/MEETINGS – See attached transcripts. Public hearing began at approximately 8:00 PM due to technical difficulties with the court reporters transcription equipment.

Ordinance 2006-05, Site Design Standards – *Mr. Hartman moved, seconded by Ms. Turns to send Ordinance 2006-05 site design standards back to the EAC and Planning Commission for additional work. Motion passed unanimously.*

Ordinance 2009-06, Shopping Cart Storage – *Ms. Curcillo moved, seconded by Mr. Hartman to deny Ordinance 2009-06 Shopping Cart Storage. Motion passed 3-2 with Mr. Klein and Mr. Mullen voting nay.*

Ordinance 2009-07, Bus Shelters – *Ms. Turns moved, seconded by Ms. Curcillo to deny Ordinance 2009-07 Bus Shelters. Motion failed 2-3 with Mr. Hartman, Mr. Klein and Mr. Mullen voting nay. Mr. Hartman moved, seconded by Mr. Klein to approve Ordinance 2009-07 Bus Shelters. Motion passed 3-2 with Ms. Curcillo and Ms. Turns voting nay.*

Ordinance 2009-08, Outdoor Furnace – *Ms. Curcillo moved, seconded by Mr. Mullen to deny Ordinance 2009-08 Outdoor Furnace regulations. Motion passed unanimously.*

Ordinance 2009-09, Solar Energy – *Mr. Klein moved, seconded by Mr. Mullen to approve Ordinance 2009-09 Solar Energy. Motion passed unanimously.*

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England noted Mr. Harman has created a new report which did not make the Board packet but which has been provided on the table.

APPROVAL OF MINUTES

Workshop meeting – April 20, 2009 – *Ms. Turns moved, seconded by Mr. Mullen to approve the workshop meeting minutes of April 20, 2009. Motion passed unanimously.*

Regular meeting – April 20, 2009 – *Ms. Turns moved, seconded by Mr. Mullen to approve the regular meeting minutes of April 20, 2009. Motion passed unanimously.*

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

General Fund Balance as of May 1, 2009	\$505,690.29
Total Liquid Fuels Balance as of May 1, 2009	\$449,886.19
Total Capital Reserve Fund Balance as of May 1, 2009	\$1,731,322.83

Ms. Turns reported the following deposit activity:

Deposit Activity since April 20, 2009	\$91,941.53
Monthly Earned Income Tax Deposit, May 1, 2009	\$35,007.22

Ms. Turns reported the gross payroll of April 24, 2009, totaled \$34,074.19. ***Mr. Mullen moved, seconded by Mr. Klein, to approve the payroll of April 24, 2009 in the amount of \$34,074.19. Motion passed unanimously.*** Ms. Turns reported the vouchers prepaid to meet due dates were \$6,259.07. ***Mr. Mullen moved, seconded by Mr. Klein to approve the vouchers prepaid to meet due dates in the amount of \$6,259.07. Motion passed unanimously.*** Ms. Turns reported the total for the vouchers to be approved was \$42,519.37. ***Mr. Mullen moved, seconded by Mr. Klein to approve the vouchers in the amount of \$42,519.37. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

Discussion – Fire Station zoning district – Mr. Leonard reported that the proposed location for the new fire house is currently zoned NC which is a mixed use district and any lot over 3 acres requires both residential and non-residential uses. This may affect land development when a plan is submitted for approval. Also, for lots between 3 and 15 acres, the maximum non-residential building size is 10,000 sq. ft. which should be enough for 13 truck bays. However, with no plans or drawings in hand, it is impossible to comment on all potential issues of the NC District. Mr. Leonard gave some suggestions pertaining to rezoning the property to either R-2 or R-3, or authorize an amendment to add government buildings to the NC district or move forward to the ZHB for a determination of use. There was some discussion with Ms. Turns asking for individual copies of the current zoning map for further discussion at the May 11, 2008 workshop meeting.

Discussion – Proposed Ordinance, Forestry Activities – Mr. Leonard noted that the staff has been working closely with the EAC to improve our ordinances with better protection of land both prior to and during development. Proposed changes were provided to the Board in their packets. The ordinance attempts to separate out land clearing activities from forestry activities. Mr. Yost suggested tightening the regulations but wanted to look at the proposed ordinance in more detail. By consensus the Board agreed to table this item to the June workshop meeting.

Discussion – Proposed Ordinance, Pre-Construction Conferences – Mr. Leonard reported that as a consequence of the Brookview earth disturbance debacle and at the Board’s direction the Township Engineer has proposed language changes to the Subdivision and Land Development Ordinance which will require any developer to contact the Township Engineer at least 4 working days prior to a required Pre-construction conference. ***Mr. Klein moved, seconded by Mr. Mullen to send the ordinance to Dauphin County Planning Commission for review. Motion passed unanimously.***

OLD BUSINESS

Discussion – Zoning Amendment, Manure Storage. (Tabled 03/02/09) **TABLE**

Discussion – Street Light Tax Assessment. (Tabled 04/20/09) **TABLE**

Motion – Non-Residential Plan Review Service Agreement with RAS Engineering. Mr. Arndt explained the process of interviewing and choosing RAS Engineering Inc. to conduct the Township’s non-residential plan reviews. According to the U.C.C. the firm must have certifications in all five of the categories: non-residential building plan review, non-residential mechanical plan review, non-residential plumbing plan review, non-residential energy code plan review and third party certification from U.C.C. RAS is certified in all areas and will come to the office to conduct the reviews. Mr. Arndt reported he interviewed two

firms and only RAS had all the qualifications. RAS understands that there will be a one time fee paid to them in the amount of \$250.00. *Mr. Mullen moved, seconded by Ms. Turns to approve the non-residential plan review service agreement with RAS Engineering Inc. Motion passed unanimously.*

NEW BUSINESS

Motion – Consent Items: Improvement Guarantee Release: Sports Complex at Bradford Estates, Final Release – *Ms. Turns moved, seconded by Mr. Mullen to approve the release of the improvement guarantee to Bradford Estates Sports Complex in the amount of \$9,786.23 leaving a balance of zero and contingent upon the posting of maintenance guarantee. Motion passed unanimously.*

Motion – Authorize Advertisement, Ordinance 2009-11, International Property Maintenance Code – *Ms. Turns moved, seconded by Mr. Klein to authorize the advertisement of enactment of Ordinance 2009-1, International Property Maintenance 2009, for the May 18, 2009 meeting. Motion passed unanimously.*

Motion – Authorize Advertisement, Ordinance 2009-12, Solid Waste Amendment – Mr. Arndt reported that the Township has received many calls and complaints regarding trash and debris blowing throughout neighborhoods. Mr. Arndt noted that some of the problems could be corrected by restricting the time trash may be placed curbside for pickup. There was some discussion with the consensus of the Board not liking the idea of a time limit to set out trash for pick up. It was suggested that an article be placed in the newsletter addressing this issue.

Motion – Fire truck change order – Mr. Miller explained the change order for the Fire Company Pumper in order to change the control for right side discharge to electric and to increase the warranty on the body from 10 to 20 years. *Ms. Turns moved, seconded by Mr. Mullen to approve Change Order #3 in the amount of \$5,458.00 to Bid 2008-01, Fire Company Pumper, resulting in a total contract price of \$383,533.00. Motion passed unanimously.*

Motion – Authorize Purchase of Van for Senior Van Program – Ms. Zeiters, coordinator of the Senior Citizens Van Program, reported on the need to purchase a new van for the “Gopher” program. Over 3400 trips were made in 2008 by over 15 drivers in the two existing vans. Three quotes were received on the state contract and NorthEast Auto Outlet came in as the lowest quote in the amount of \$18,692.00 plus \$250.00 delivery fee. Ms. England noted the Board authorized an allocation of \$4,500 from the Capital Reserve to the van program. *Ms. Curcillo moved, seconded by Ms. Turns to authorize the purchase of a Dodge Caravan from NorthEast Auto Outlet for the state contract total of \$18,942.00 and the transfer of \$4,500 from the Capital Reserve Fund to the Senior Van Program account as budgeted. Motion passed unanimously.*

Motion – Authorize Septic Pumping extension – Mr. Leonard reported an on lot pumping extension request has been received from the owner of the property located at 7257 Green Hill Road. The last pump date was August 10, 2004 and the ordinance requires septic systems be pumped every four years. The owner is selling the property and the tank will need to be pumped at the time of sale. *Ms. Turns moved, seconded by Mr. Mullen to approve the request for a pumping extension for the property at 7257 Green Hill Road until the home is sold or August 10, 2010, whichever comes first. Motion passed unanimously.*

Motion – Authorize Hiring of Part-Time Facility Assistant – Ms. Fesig asked for approval to hire a part-time facility assistant position. Ms. Fesig stated there were four applicants and all four were interviewed. Ms. Fesig recommends hiring Mr. Restagno who will work a 20 hour week with a starting salary of \$10.24/hour and a 3 month probation period. Mr. Hartman noted that part time positions on the road crew and codes enforcement have been eliminated and did not see the sense in hiring a new person. Mr. Klein felt this position will free up the road crew to work on the roads where they are needed and provide a dedicated person to work on the parks. Ms. Turns agreed that the road crew should be working on road projects and feels this part time person is needed. Mr. Yost reminded the Board and staff that there are limitations on how many hours this person can work. Staff noted that total hours will be tracked. *Ms. Turns moved, seconded by Mr. Mullen to approve the hiring of Mr. Restagno, as a part time facility assistant starting at \$10.24 per hour. Motion passed 4-1 with Mr. Hartman voting nay.*

Motion – Authorization to advertise Drainage Bid 2009-07 – *Ms. Turns moved, seconded by Ms. Curcillo to authorize the advertisement of Bid 2009-07, Stormwater Drainage projects. Motion passed unanimously.*

CORRESPONDENCE

#6 FROM: Light-Heigel, Township SEO
RE: Change to Non-reimbursable Municipality

Ms. England reported that currently Light-Heigle charges the Township a set price for permit related services, with the client paying half of the fee and the Township paying the other half. At the end of the year, the Township, in theory, would get their half back through the reimbursement program from DEP. DEP has run out of money so there will be no reimbursement this year. The Township should adopt the non-reimbursable fee schedule where the full price that Light-Heigle charges to the Township will be paid by the client. *Ms. Turns moved., seconded by Mr. Mullen to adopt the non-reimbursable fee schedule from Light-Heigle. Motion passed unanimously.*

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Resolution 2009-43 – *Mr. Mullen moved, seconded by Ms. Turns to approve the hiring of Lisa Riley as assistant secretary/treasurer. Motion passed unanimously.*

SUPERVISORS COMMENTS

ADJOURNMENT: 9:10 PM