

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 8, 2010**

WORKSHOP SESSION: 6:00 PM

CALL TO ORDER – 6:00 p.m.

Ms. Turns called the workshop to order at 6:00pm

ROLL CALL

Linda Turns, Chairman
Chris Scott, Secretary/Treasurer
Bill Ostermayer, Supervisor

Jay Megonnell, Vice Chairman
Adam Klein, Supervisor

PUBLIC COMMENT: None

OLD TOPICS: None.

NEW TOPICS:

Ms. England provided the Board with an email that was received from the Dauphin County Department of Community and Economic Development regarding additional questions from the Gaming Advisory Board for the grant presentation on Wednesday November 10th. There was general discussion regarding the additional questions. Matt Miller and Matt Senft will present the Fire Station Construction grant and Mr. Klein will present the Exit 77 grant. Ms. England, Township Manager, and the entire Board will be in attendance as well.

Ms. England provided the Board information received from PennDot regarding approximately \$7 million dollars available in 2011 for ARLE grant projects relating to congestion and safety related projects. The Township would need to pay for the projects in advance and would be reimbursed if the grant project is approved. Ms. England spoke with Township Engineer Al Brulo and they are suggesting at the Intersection of Rt. 39 and Rt. 22 replacing the traffic signals with LED lights and installing an advance detection system. These projects would decrease our electricity cost as well as ease the back up of traffic during high volume times at that intersection. There was discussion among the Board regarding the cost of the proposed projects as well as the cost for the grant application. Ms. England will contact Mr. Brulo to confirm the cost for the grant application and an estimate for the engineering costs. She will poll the Board by telephone with the estimated cost.

*****Addendum to ARLE grant information** On November 9th Mr. Brulo provided an estimate of not to exceed \$1,500.00 to prepare the grant application for the Rt. 39 and Rt. 22 LED lights and installation of an advance detection system. The Board was polled via phone by Ms. England and 4 out of 5 voted to proceed with the project. Mr. Megonnell was not available via phone.***

Mr. Scott brought up for discussion the server Network server replacement and Windows 7 upgrade. He wants to make sure that our IT consultant believes that our hardware can handle the Windows 7 upgrade and that the replacement of the Network server is a necessity at this time. He would like to speak to our IT consultant regarding these two proposed projects. The Board

discussed the importance of having a user friendly website which would allow Township information to be easily accessible to the residents.

Discussion – 2011 Budget, Part 5, Expense- Ms. England went through Part 5 line by line and gave a brief description of each expense. There were general comments and the following questions were brought up for discussion:

- 405003.340-Advertising/Printing- Mr. Ostermayer suggested that the Township begin advertising in the Paxton Herald when possible. There was discussion regarding the cost of advertising the Patriot vs. the Paxton Herald. It was decided to advertise in the Paxton Herald when it adheres to advertising time constraints.

Ms. England stated that Inter operating transfers in the past have had different funds pay for specific items, for example Highway Aid could only pay for items related to the construction of highways, there has been a change in accounting reporting of those activities, we can no longer show the income nor expense for those funds in the general fund. In 2011 we now must show them in the specific fund which will be: LST fund and Highway Aid. This will have no effect on the balance of the budget but it does reduce the bottom line of the budget down. The senior van fund is a different type of fund and will not be treated this way; it is a pass through account.

- 41100.301- Fire Police-Ms. Turns asked for a list of active fire police members and if they respond to calls on a regular basis. Ms. England will find out answers to her questions.

Ms. Turns reminded the Board and Ms. England that Parks & Recreation and Public Works should only contact the Township Engineer when absolutely necessary.

Discussion – 2011 Budget, Part 3, Compensation- Ms. England explained to the Board that as part of the budget she included in compensation: the COLA for 2009 at 1.39%; COLA for 2010 at .963% and a step increase for employees. Ms. Turns stated she would like to discuss compensation at the Executive Session on November 15th.

Mr. Scott requested an Executive Session to immediately follow the regular meeting on November 15th.

The Board requested an additional meeting for November 29th at 6:00pm to review and complete the proposed 2011 Budget.

Discussion – 2011 Budget Full Review -Not discussed

Review - Resolution 2010-XX, Tax Levy- Ms. England reviewed the proposed tax levy rates. She stated that the fire hydrant fund shows that we under collected in 2010. The millage needs to increase from .0670 to .0720 mills. There will be a slight decrease in the streetlight millage rate:

Zone 1	2010-.50 mills	2011-.47 mills
Zone 2	2010-.40 mills	2011-.35 mills
Zone 3	2010-.125 mills	2011- .118 mills

Review - Resolution 2010-XX, Fee Schedule- Ms. England reviewed the proposed changes to the fee schedule.

- All planning and zoning hearing fees would be set at \$700.00
- Rezoning request-Map revision- Fee is remaining at \$840.00 because more work is involved with this request.
- Returned Check Fee-\$10.00 plus bank fees. This fee was listed at the receptionists office however not listed in the schedule of fees.
- Compost Center Sticker- \$5.00 for sticker for second vehicle at the same address. There was general discussion and agreement among the Board for this fee addition.

Other Workshop Items/Information

Ms. Turns spoke with the State Police regarding the compost center incident. They would like to speak with the employee, Ms. England informed the Board that the employee has resigned since the incident. There was discussion if the Township Codes Administrator should file with the District Justice, but what would be the incurred cost? It was the consensus of the Board that the State Police will not pursue the incident.

Mr. Megonnell and Mr. Ostermayer gave an update on the conditions at Houck Memorial Park. The bleachers are in need of replacement and based upon approval at the last meeting, they have been ordered. There was discussion regarding the ped path situation. The Board decided that Mrs. Fesig does not need to get two additional quotes for asphalt. The Board will vote at the November 15th meeting regarding the path connection.

Mr. Ostermayer would like a list of all available positions in 2011 for Township Boards and Commissions. Ms. England will provide the information at the November 15th meeting.

ADJOURNMENT: 8:10 PM