

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, MARCH 29, 2010**

**WORKSHOP SESSION**

**CALL TO ORDER – 6:00 p.m.**

**ROLL CALL**

Linda Turns, Chairman  
Chris Scott, Secretary/Treasurer  
Bill Ostermayer, Supervisor

Jay Megonnell, Vice Chairman  
Adam Klein, Supervisor-Absent

**PUBLIC COMMENT: None**

**OLD TOPICS: None**

**NEW TOPICS:**

Motion-Resolution 2010-34-Temporary Closing of a portion Kiwanis Road

*Mr. Megonnell moved, seconded by Mr. Scott to approve Resolution 2010-34 the temporary closing of a portion of Kiwanis Road. Motion passed unanimously.*

Discussion ó Site Design, 7624 Jonestown Rd. - Al Brulo, Bill Swanick- Mr. Brulo and Mr. Swanick presented the Board with three sketch plans. Sketch plan #1 had a 15,000 square foot fire station building. Sketch plan #2 had two buildings a 15,000 square foot fire station and an 8,000 square foot building. Sketch plan #3 had three buildings a 15,000 square foot fire station an 8,000 square foot building, and a 4,000 square foot building. Regarding the three sketch plans there was considerable discussion regarding parking requirements, a single story versus a double story fire station, and stormwater management. It was decided by the Board to not consider sketch plan #3. There was an exchange of views regarding the availability of adding a second building to the land since it was purchased with grant money. The second building and parking would be for future construction in 5-10 years. The Board requested that Mr. Brulo present a new sketch plan to include a single story fire station with four bays and the remaining land left vacant for future development. The new sketch plan will be presented to the Board at the meeting on April 5<sup>th</sup>.

Review ó Proposals, RFP Architectural Services, Fire Station- The Board and the Fire Department discussed the firms that they believed presented RFPs that would be most suitable for the project. Firms were evaluated on the following criteria: Cover letter, scope of work summary, personnel qualifications, project experience references, corporate documentation, and contract fee estimate pricing. The nineteen firms were narrowed to three which will be interviewed on March 31<sup>st</sup>. The three firms are: KD3 Design Studio, SGS, and TKS. The Board and Fire Department will forward questions by Wednesday afternoon to Ms. England they would like to propose to the firms during the interviews.

Other Workshop Items/Information-None

**ADJOURNMENT: 7:40 pm**