

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, FEBRUARY 22, 2010**

**CALL TO ORDER – 6:00 p.m.**

**ROLL CALL**

Linda Turns, Chairman  
Chris Scott, Secretary/Treasurer  
Bill Ostermayer, Supervisor

Jay Megonnell, Vice Chairman  
Adam Klein, Supervisor

**PUBLIC COMMENT: None.**

**OLD TOPICS: None.**

**NEW TOPICS**

Discussion-Compost Center Stickers – Residents have contacted the Township regarding purchasing stickers for the compost center. Ms. England asked the Board to clarify if a sticker is required to recycle motor oil or light bulbs. The Board discussed and decided that a sticker is not required to recycle motor oil or light bulbs; only yard waste will require a sticker.

Discussion-Review of Budget, 2010- Ms. England presented a handout to the Board which detailed the checking and savings accounts that the Township currently has in operation. She explained the procedures involving the sources of income, recipient of expenses, and quarterly transfers. There was discussion regarding the Exit 77 fund which consists of contributions, donations, grants, and engineering fees from the state. It was explained that the Line of Credit for Exit 77 has a principal payment in November and interest payments in May and November. The Township can prepay any amount with out penalty and grants can be applied to pay down the debt. There was discussion regarding FILO funds, which is money that developers contribute for very specific projects. The money will stay in the FILO fund until the Board approves the project. Ms. Turns contacted PSATS for clarification if FILO funds can be used towards renovations for the Recreation center at the fire house. Ms. Turns will report back to the Board when PSATS has a response.

Steve Millard, 7400 Wells Drive- Mr. Millard asked what the total debt is for the Township. Ms. England reviewed the following debt: Interest on the million dollar loan from 1999 which was for paving of roads after the sewer system was installed. There is between \$3,000-\$5,000 due this year. There are short term leases for Public Works equipment which is between \$32,000- \$35,000. There is the line of credit for interest and principal payments for Exit 77.

There was discussion regarding financial statements and the summary sheet that is presented monthly to the Board for review.

There was general conversation regarding budget. Ms. England stated that in the past the budget review starts with Part 4, the Public Investment Plan (PIP). The PIP is a wide variety of public capital improvement needs for the Township. Mr. Klein mentioned that Part 2, the Financing Plan, revenue into the Township is also a good starting point. Ms. Turns suggested that Part 2, be named Revenue for the 2011 budget. There was discussion how the Board can be come more involved with the budget. It was suggested that the Board hold workshops with departments to discuss projects and goals. There was dialogue regarding the email from Steve Millard regarding simplifying the budget for 2011.

Steve Millard, 7400 Wells Drive- Mr. Millard asked why there were transfers to capital reserve at the end of 2009. Ms. England stated the Board made this decision by Resolution that excess revenue be transferred to capital reserve for capital projects. This can be changed at any time by the current Board. Mr. Millard said that capital reserve should be dedicated for large items. Ms. England confirmed that capital reserve is dedicated for large projects, and that it is an attempt to keep operating funds separate from capital funds.

Beth Carricato, 699 Knight Road- Ms. Carricato asked when the budget needs to be approved, and can the current budget be changed. Mr. Klein stated that the budget had to be approved in the beginning of December so it can be advertised and available for public review. Ms. Turns stated that the budget is closed, but the Board could cancel projects if necessary. Ms. England stated that the budget can be re opened after April 1<sup>st</sup>.

Discussion-Central Dauphin School District- Ms. England informed that she met with Doctor Gonzalez who is the Superintendent for Central Dauphin regarding the engineering fees due to the Township for the Blue Ridge/Jonestown intersection project. Ms. Turns asked Ms. England to prepare a simplified packet regarding the agreement between the Township and Central Dauphin school district to allow the new Board members to familiarize themselves with the issue.

Ms. Turns requested an Executive Session at 6:30pm before the Board meeting on Monday, March 1, 2010.

**ADJOURNMENT: 7:25 PM**