

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, FEBRUARY 7, 2011**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation.

ROLL CALL

Adam Klein, Chairman
Bill Ostermayer, Supervisor
Chris Scott, Supervisor

Jay Megonnell, Vice-Chairman
Linda Turns, Secretary/Treasurer

CORRESPONDENCE

Mr. Klein briefly reviewed the Correspondence items for the public. The following items were brought up for discussion.

FROM: PSATS **RE:** 29th Annual Road and Bridge Safety Improvements Contest -Ms. Turns asked if the Township has any submissions for the contest. Ms. England stated that the Kiwanis Road Bridge and the Fairville curve may be submitted in the contest.

FROM: SGS Architects **RE:** Bidding List for Fire Station- Ms. England informed the Board that the pre bid meeting on February 10th will be held at the Township building not the construction site due to weather conditions.

FROM: Harold Arndt, Codes Administrator **RE:** Hearing on Compost Center incident- The hearing has been scheduled for February 23rd at 9:00am.

FROM: Mary Ann Kelemen, Tax Collector **RE:** Return of Uncollected Real Estate Taxes-Mr. Klein stated that her books have been closed and the information has been forwarded to the County.

PUBLIC COMMENT

Beth Carricato, 699 Knight Road- Ms. Carricato asked if the public will have the opportunity for public comment during the public hearing on forestry this evening. Mr. Klein confirmed that there will be time set aside during the hearing for public comment.

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier thanked the Board for the action at the workshop this evening for the bond issue guarantee for the WSA. He stated that federal and state government has failed to provide adequate funding for the clean up of the Chesapeake Bay.

Richard McNeal, 631 Walnut Avenue- Mr. McNeal stated that he was told that Houck Manor is getting public sewer because Pheasant Road requires public sewer. He stated that Pheasant Road doesn't have any sewer problems. Ms. England stated that the problems are in Holiday Park, and in order to fix the problem, Houck Manor is connecting to public sewer first and then Holiday Park will be able to connect to the public sewer lines. Sewer lines are not scheduled to be run to Pheasant Road.

PUBLIC HEARING/MEETINGS

Ordinance 2010-04, Amendment to Chapter 195, Forestry- See attached transcript.

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England informed that Board that the Board meetings will no longer be video taped by Pat Navagato. He stated that there is not enough interest in the business community to help fund it though advertising. Ms. Carricato asked if the meetings are taped, and if the public can listen to the audio tapes. Ms. England stated that the Board passed a motion several years ago that the audio tapes are only for preparation of the minutes and are not retained or available to the public.

Ms. England updated the Board on the 2011 public works storm costs. Costs include overtime and road salt purchases, these costs are within budget.

APPROVAL OF MINUTES

Regular meeting - January 18, 2011 *Ms. Turns moved, seconded by Mr. Ostermayer to approve the regular meeting minutes of January 18, 2011 with the addition to page 7 regarding documents presented to staff from Board members are to be included in Board packets. Motion passed unanimously.*

Workshop meeting – January 18, 2011 *Ms. Turns moved, seconded by Mr. Ostermayer to approve the workshop meeting minutes of January 18, 2011. Motion passed unanimously.*

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of February 4, 2011	\$1,163,582.64
Total Liquid Fuels Balance as of February 4, 2011	\$222,864.74
Total Capital Reserve Fund Balance as of February 4, 2011	\$1,867,704.01

B. Deposit Activity since January 19, 2011 \$99,530.18

Ms. Turns reported the gross payroll of January 28, 2011, totaled \$33,841.18. *Mr. Megonnell moved, seconded by Mr. Ostermayer to approve the payroll of January 28, 2011 in the amount of \$33,841.18. Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates was \$39,730.79. *Mr. Ostermayer moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$39,730.79. Motion passed unanimously.* Ms. Turns reported the total for the vouchers to be approved was \$65,725.69. *Mr. Ostermayer moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$65,725.69. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS:

#2010.02 Text Amendment – Keystone Correctional Services. Authorization to send to DCPC for review & comment and set a public hearing date of April 4, 2011. - Mr. Leonard gave a brief review of the text amendment request to the Board. The applicant is requesting a change to Chapter 195-103.T(4), which limits the number of residents to 150 per structure. The applicant is requesting this number be changed to 250 residents, the same number mentioned in the very beginning of Zoning Hearing Board testimony. Mr. Klein stated that it is a dramatic increase in the number of residents. Ms. Turns stated that she attended the Planning Commission meeting and that the residents of Keystone Correctional have done a lot of work within the Township.

Ms. Turns moved, seconded by Mr. Megonnell to send #2010.02 Text Amendment – Keystone Correctional Services to DCPC for review & comment. Motion passed unanimously.

Text Amendment Request, Section 170 Streets & Sidewalks, Street Usage Language- Mr. Leonard stated that Mr. Megonnell requested language be formulated to address the issue of activities on the roads of the Township, other than normal vehicular and pedestrian travels. The issue is not one of use, but of Township notification prior to the activity. This request is a result of a traffic study where a counter was placed on a Township resident's mail box with out prior authorization. On January 27, 2011, the West Hanover Township Planning Commission discussed the proposed language although it is not destined for either the Subdivision and Land Development Ordinance or the Zoning Ordinance. Pros and cons were discussed. Since this is a General Codes amendment, it does not have to be reviewed by the County.

Ms. Turns moved, seconded by Mr. Scott to authorize advertisement of the Text Amendment Request, Section 170 Streets & Sidewalks, Street Usage Language. Motion passed unanimously.

Ms. Turns brought up the issue of the American Pie having a transient business license. She stated that they must comply with the regulations that all other restaurants in Township comply with, and that their business is not a transient business. Mr. Leonard reviewed the current situation of the business for the Board. Mr. Klein asked that Mr. Leonard meet with the owners of American Pie to discuss their plans for the business and report back to the Board at the next meeting.

OLD BUSINESS:

Motion – Request for Handicapped Parking Space- Mr. Klein suggested that the applicant meet with the Board at a workshop.

Mr. Megonnell moved, seconded Ms. Turns to invite Mr. and Mrs. David Cernugel to the February 22nd workshop to discuss their request for a handicapped parking space. Motion passed 4-1 with Mr. Ostermayer voting nay.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion - Ordinance 2010-04, Amendment to Chapter 195, Forestry

Mr. Scott moved, seconded by Ms. Turns to approve Ordinance 2010-04, Amendment to Chapter 195, Forestry.

Mr. Klein opened the floor for Board member comments.

Mr. Ostermayer had up several comments regarding the Ordinance. He stated the following comments: One year is not enough time for timber harvesting; he brought up the definition of timber; the notification of commencement or completion for timber harvesting operations what are expected to exceed two acres; Page 2, Section 2 (a) preparation of a harvesting plan if improvement cutting of more than 10 acres is involved. Section 2 (b) if clear cutting of more than 2 acres is involved; Page 3 Section 8, exemptions from forest management requirements. He stated he has a Forest Stewardship Plan from Penn State University and a PA Game Commission Management plans which show him how to manage his land. He is also a certified tree farmer. He said that the two plans don't always agree on what is the right way to manage the land.

Mr. Megonnell brought up the definition of exemptions from forest management requirements.

Motion passed 4-1 on a roll call vote to approve Ordinance 2010-04, Amendment to Chapter 195, Forestry, with Mr. Ostermayer voting nay.

Motion – Financing method for Fire Station

Ms. Turns moved, seconded by Mr. Scott to approve financing the construction of the new Fire Station with an Emmaus Bond Pool loan and to authorize PFM and the Solicitor to begin the paperwork. Motion passed unanimously.

Motion – Park Use Agreement, Central Dauphin School District – The agreement is for use of Township owned facilities by the Central Dauphin School District West Hanover Elementary School. The agreement has been updated revising the dates to reflect calendar year 2011. The restriction for scheduled activities on Sunday's has also been removed per the motion at the December 20, 2010, meeting for the similar agreement with the Baseball Association. All other provisions remain the same.

Ms. Turns moved, seconded by Mr. Megonnell to accept and authorize execution of the Park Use Agreement for the calendar year 2011 with the Central Dauphin School District West Hanover Elementary School. Motion passed unanimously.

Motion – Authorize Advertisement Bid 2011-02, Mowing & Landscaping -This bid is done annually to appoint a firm to mow and manage landscaping service needs in the Township. Mrs. Fesig, Parks and Recreation Coordinator, has met with representatives of Keystone Correctional to arrange for the mowing and landscaping of the Municipal building property and therefore remove this property from the bid. Terry Davis from Keystone Correctional informed the Board that he has Community Service insurance for all residents.

Ms. Turns moved, seconded by Mr. Megonnell to authorize Keystone Correctional Services to provide mowing and landscaping services at the Municipal building and authorize advertisement of Bid 2011-02, Mowing and Landscaping services. There was a roll call vote and the motion passed unanimously.

Motion – Closing Skyline Park for Summer Rec Program- Mrs. Fesig, Park and Recreation Coordinator reviewed the program and park use for the Board. There was discussion regarding the complaints that were received from Township residents and suggestions on how to keep the park open to the residents during the program.

Mr. Scott moved, seconded by Ms. Turns to reject closing Skyline Commons Park from 9 AM to 12 Noon, Monday through Friday, from June 27 to July 29, 2011, for the Summer Recreation Program. Motion passed 4-1 on a roll call vote with Mr. Megonnell voting nay.

Motion – Authorize Municipal Map Update – The Township has exhausted its’ supply of extra maps and is prepared to update it. We will provide current street locations and the informational sections on the back side of the map including history, government, Township departments, Boards & Commissions, and informational phone numbers. The only cost to the Township is mailing to all residents and businesses.

Ms. Turns moved, seconded by Mr. Ostermayer to authorize a new edition of the West Hanover Township Community Map and Information Guide through Municipal Publications. Motion passed unanimously.

Motion - Authorize Advertisement, Ordinance 2011-02, No Parking on Forney Way- This section of Forney Way ends in a cul-de-sac of approximately 92 feet in diameter. Our current Ordinance 173-25.G(2)(g) requires a minimum diameter of 96 feet in order to allow a proper turning radius for emergency vehicles. Ms. England stated that residents will be notified via mail when a hearing date has been set. Mr. McCahan asked the Board to let PSAB review and make suggestions on roads before they are accepted by the Township. Solicitor Yost suggested that parking restrictions be placed in developers disclosure at the time of settlement. It was recommended that Solicitor Yost’s suggestion be forwarded to the Planning Commission for review.

Ms. Turns moved, seconded by Mr. Ostermayer to approve the advertisement of Ordinance 2011-02, amending Chapter 187 to add the cul-de-sac on Forney Way to the No Parking areas of the Township. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ms. Turns stated that a lot of the drainage and stormwater work has not been completed in the Townes at Hershey development. She requested that no more permits are issued in the Townes at Hershey until the work has been completed.

PUBLIC COMMENT:

Bill McCahan, 7230 Jonestown Road- Mr. McCahan brought up the issue of the parking situation at American Pie. He stated that customers are parking on the travel portion of the highway and that it is a violation to park on the roadway.

Don Niland, 6967 Devonshire Heights Road- Mr. Niland stated that the Forestry Ordinance looks good, and that he will put his suggestions to the Board in writing.

SUPERVISORS COMMENTS:

Mr. Ostermayer asked Beth Carricato what can be done about stray cats. Ms.Carricato suggested that the staff refer residents to local shelters such as Castaway Critters and PAWS.

Mr. Ostermayer suggested that in the future tar n chip projects should be completed in the spring and should use smaller stones. He brought up that the concrete on Harper Drive should have linseed oil placed on it. Ms. England said the project is not finished.

ADJOURNMENT: 8:45 pm