

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, JANUARY 4, 2010**

**CALL TO ORDER**

Solicitor Yost called the meeting to order with the Pledge of Allegiance.

Motion – Accept Resignation of Supervisor Curcillo, Establish Nominating Procedures-Ms. Turns made a motion to accept Mrs. Curcillo's resignation. Motion passed unanimously.

Solicitor Yost asked for nominations for the vacant seat. Ms. Turns nominated Chris Scott. Mr. Klein stated that he believes the position should be advertised, and that interested residents should submit resumes.

There were no other comments or nominations.

*Mr. Ostermayer moved, seconded by Ms. Turns to appoint Chris Scott to fill the vacancy on the Board of Supervisors until the first Monday in January after the first municipal election, January 3, 2012. Motion passed 4-0.*

The meeting was stopped so Mr. Scott could be sworn in by District Judge Lowell Witmer.

**REORGANIZATION OF THE BOARD OF SUPERVISORS**

Election of Chairman of the Board of Supervisors- Mr. Megonnell nominated Mr. Klein, Mr. Ostermayer nominated Ms. Turns. There were no other nominations. Solicitor Yost closed the nominations.

Mr. Yost called the vote for Adam Klein; there was one vote for Mr. Klein. Mr. Yost called the vote for Ms. Turns There were 4 votes for Ms. Turns. The nomination of Ms. Turns passed 4-1.

Election of Vice Chairman of the Board of Supervisors- Mr. Ostermayer nominated Mr. Megonnell for Vice Chairman. There were no other nominations. The nomination passed unanimously.

Election of Secretary/Treasurer of the Board of Supervisors (Also Res. 2010-01) – Mr. Ostermayer nominated Mr. Scott. There were no other nominations. The nomination passed unanimously.

*Mr. Ostermayer moved, seconded by Ms. Turns, to approve Resolution 2010-01, appointing Mr. Scott as Secretary/Treasurer and Ms. Riley as Assistant Secretary/Treasurer. Motion passed unanimously.*

**ROLL CALL:**

Linda Turns, Chairman  
Chris Scott, Secretary/Treasurer  
Bill Ostermayer, Supervisor

Jay Megonnell, Vice Chairman  
Adam Klein, Supervisor

**PUBLIC COMMENT**

Gloria Zimmerman, 1453 Mumma Road -Mrs. Zimmerman stated that it is usually customary when the agenda is being changed that it is announced. Her public comment was to be under new business regarding procedures to appoint the supervisor. She asked Mr. Scott if his name was on the Oath of Office paperwork that Judge handed to him after being sworn in, Mr. Scott stated that yes his name was on the paper. She

stated that she believed it was illegal to have paperwork completed prior to being elected as a Supervisor. She wanted to remind Mr. Ostermayer and Mr. Megonnell that supervisors are to serve and please the people of the Township. She stated that she is not pleased.

Don Steinmeier, 11 N Fairville Avenue- Mr. Steinmeier congratulated the new Supervisors. Mr. Steinmeier would like to have public comment placed on the agenda at the end of the meeting as well as in the beginning of all Board of Supervisors meetings. He believes that the residents should be able to make public comment after issues have been discussed during the meeting. He reviewed the lease agreement between the Township and the Fire Company, and suggests that the name of the officers who sign documents should be typed below the signature line. This will allow anyone reviewing the document to know who signed the documents. Mr. Steinmeier believes that all employees of the Township should be allowed to attend training/classes in order to maintain their certifications that are pertinent to their positions. Regarding Park & Recreation he has heard rumors and seen signs posted in businesses in the Township that the Board of Supervisors may want to eliminate the department. Ms. Turns stated that any discussion regarding the Park & Recreation Board would be made during a public meeting.

Mike Geppert, 7727 Valleyview Avenue- Mr. Geppert who is Chairman of the Park & Recreation Board welcomed the new Supervisors. He hopes that the Board of Supervisors and the Park & Recreation Board will have a good working relationship in the upcoming year. He hopes that the wants and the needs of the Township are taken into consideration with all decisions that may be made by the Board of Supervisors.

John Dambrosia, 7701 Aynlee Way- Mr. Dambrosia stated that the agenda clearly does not call out the election of a Supervisor. He saw no approval of the agenda and no motion to amend the agenda. He is concerned that there was a change to the public posted agenda within the first fifteen minutes of the meeting. He asked the Board to stick with the rules and stick with the agenda that is posted.

Terry Davis, 7201 Allentown Blvd- Mr. Davis who represents Keystone Services has offered the Board of Supervisors any community service that may be needed by the Township. He offered this service the elderly residents of the Township as well and offered the Fire Company help with snow removal around fire hydrants. Keystone would like to help the Township in any way they can to make it a better. Ms. Turns suggested that he meet with MaryAnn Kelemen who may be aware of elderly residents who may need help.

Dale Regal, 176 Florence Drive- Mr. Regal came to the meeting so see what was needed to fill the vacant Supervisor position. He stated that within the first ten minutes of the meeting the position was filled with no discussion regarding the available position as though it was pre planned. He will contact the Dauphin County Commissioners and the Courthouse to check and see if this is a legal action which occurred this evening.

William Ostermayer, 7936 Appleby Road- Mr. Ostermayer read the following letter to the public. He stated, "By electing me Supervisor, the people of West Hanover Township have voted for change. They have asked me to give the Township back to the residents. The Township belongs to the people not the Board of Supervisors or the Township Manager and Staff. I will do my utmost to be the resident's voice."

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS: None**

## APPROVAL OF MINUTES

Regular meeting – December 21, 2009- *Mr. Klein moved, seconded by Mr. Megonnell to approve the regular meeting minutes of December 21, 2009. Motion passed unanimously.*

## TREASURER'S REPORT

Mr. Scott reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of December 31, 2009	\$765,497.18
Total Liquid Fuels Balance as of December 31, 2009	\$219,055.82
Total Capital Reserve Fund Balance as of December 31, 2009	\$2,073,928.16

B. Deposit Activity since December 18, 2009 \$53,712.79

Mr. Scott reported the gross payroll of January 1, 2010 totaled \$34,346.03 *Mr. Megonnell moved, seconded by Mr. Klein to approve the payroll of January 1, 2010 in the amount of \$34,346.03. Motion passed unanimously.* Mr. Scott reported the vouchers prepaid to meet due dates were \$19,039.82. *Mr. Klein moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet dues in the amount of \$19,039.82. Motion passed unanimously.* Mr. Scott reported the total for the vouchers to be approved was \$ 25,346.37. *Mr. Megonnell moved, seconded by Mr. Klein to approve the vouchers in the amount of \$25,346.37. Motion passed unanimously.*

## 9. PLANNING COMMISSION REPORTS AND PLANS. None

## 10. OLD BUSINESS- discussed later in the meeting

- A. Motion – Supplemental Scope of Work, Municipal Park Ped Path Project. Tabled at meetings on 07/06/09, 07/20/09, 08/3/09, 08/17/09, 09/08/09, 09/21/09, 10/5/09, 10/19/09, 11/02/09, 11/16/09, 12/07/09, 12/21/09
- A. Motion - Scope of Work-Manor Drive. Tabled 11/16/09, 12/07/09, 12/21/09
- B. Motion – Authorize Investment of Township Funds. Tabled 12/07/09, 12/21/09
- C. Motion – Nomination for Tri-County Regional Planning Commission. Tabled 12/21/09
- D. Motion – CapCOG Annual Meeting. Tabled 12/21/09

## 11. NEW BUSINESS

Motion – Consent Items: Section 607. (4), NIMS ICS 100 required training  
What Every Township Supervisor Needs to Know, PSATS Annual Convention

**Discussed later in the meeting**

Motion – Accept Resignation of Supervisor Curcillo, Establish Nominating Procedures-  
**Accepted earlier in the meeting.**

Resolution 2010-01, Appointment of Secretary/Treasurer and Assistant  
**Approved earlier in the meeting.**

Resolution 2010-02, Appointment of Solicitor *Mr. Ostermayer moved, seconded by Mr. Megonnell to approve Resolution 2010-02, appointing the firm of Yost and Davidson as Township Solicitor. Motion passed unanimously.*

Resolution 2010-03, Appointment of Township Engineer *Mr. Ostermayer moved, seconded by Mr. Megonnell, to approve Resolution 2010-03, appointing the firm of Herbert, Rowland and Grubic, Inc., as Township Engineer. Motion passed unanimously.*

Resolution 2010-04, Appointment of Roadmaster *Mr. Ostermayer moved, seconded by Mr. Megonnell, to approve Resolution 2010-04, appointing Harold Harman as Township Roadmaster. Motion passed unanimously.*

Resolution 2010-05, Appointment of Auditing Firm *Mr. Ostermayer moved, seconded by Mr. Megonnell, to approve Resolution 2010-05, appointing the firm of Hamilton & Musser PC as Township Auditors. Motion passed unanimously.*

Resolution 2010-06, Appointment of SEO *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-06, appointing Light-Heigel Inc. as Township SEO. The motion passed unanimously.*

Resolution 2010-07, Appointment of Accounting Firm *Mr. Klein moved, seconded by Mr. Ostermayer, to approve Resolution 2010-07, appointing the firm of Diana M. Reed & Associates PC as the Township Accountant. Motion passed unanimously.*

Resolution 2010-08, Manager and Treasurer Bond Limit *Mr. Ostermayer moved, seconded by Mr. Klein, to approve Resolution 2010-08, setting the bond limits for the Manager, Secretary/Treasurer, Assistant Secretary/Treasurer, and Administrative Assistant. Motion passed unanimously.*

Resolution 2010-09, Appointment to Vacancy Board *Mr. Megonnell moved, seconded by Mr. Klein, to approve Resolution 2010-09, appointing Brian Jacobean to the Vacancy Board. Motion passed unanimously.*

Resolution 2010-10, Appointment of EAC members *Mr. Ostermayer moved, seconded by Mr. Scott, to approve Resolution 2010-10, appointing the following to a three year term on the EAC: Carol Buskirk, Seat #6, and John Acri, Seat #7. Motion passed unanimously.*

Resolution 2010-11, Appointment of Park & Rec Board members *Mr. Klein moved, seconded by Mr. Megonnell, to approve Resolution 2010-11, appointing Mike Geppert, seat #5 to a five year term on the Park and Recreation Board. Motion passed unanimously.*

*Mr. Megonnell moved, seconded by Ms. Turns to table the appointment of seat # 6. Motion passed unanimously.*

Resolution 2010-12, Appointment of Planning Commission members *Mr. Ostermayer moved, seconded by Mr. Klein, to approve Resolution 2010-12, appointing the following to a four year term on the Planning Commission: Gerald Longenecker, Seat #1. Motion passed unanimously.*

Resolution 2010-13 Appointment of PSAB Citizen At Large *Mr. Ostermayer moved, seconded by Mr. Megonnell to approve Resolution 2010-13, appointing Robert Garland as Citizen at Large on the Public Safety Advisory Board for the 2010 Calendar year. Motion passed unanimously.*

Resolution 2010-14, Appointment of Water and Sewer Authority members *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-14, appointing Robert Jones, seat #4, to a five year term on the Water and Sewer Authority. Motion passed unanimously.*

Resolution 2010-15, Appointment of Zoning Hearing Board members *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-15, appointing Mary Ann Yahn, seat #4 to a five year term on the Zoning Hearing Board. Motion passed unanimously.*

Resolution 2010-16, Appointment of SCEMS Representative *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-16, appointing Bill McCahan to a one year term on the South Central EMS Board. Motion passed unanimously.*

Resolution 2010-17, Appointment to Capital Tax Collection Bureau *Mr. Ostermayer moved, seconded by Mr. Megonnell, to approve Resolution 2010-17, appointing Larry Hartman to serve a one year term as representative to the Capital Tax Collection Bureau. Motion passed unanimously.*

Resolution 2010-18, Appointment to Dauphin County Tax Collection Committee *Mr. Ostermayer moved, seconded by Ms. Turns to approve Resolution 2010-18, appointing Mr. Klein to the Dauphin County Tax Collection Committee. Motion passed unanimously.*

*Mr. Klein moved, seconded by Mr. Megonnell to approve Resolution 2010-18, appointing Ms. Turns as the Alternate to the Dauphin County Tax Collection Committee. Motion passed unanimously.*

Resolution 2010-19, Appointment to CapCOG *Ms. Turns moved, seconded by Mr. Klein, to approve Resolution 2010-19, appointing Jay Megonnell to serve a one year term as representative to the Capital Area Council of Governments. Motion passed unanimously.*

*The Board decided to table the appointment of the Alternate representative to the Capital Area Council of Governments. Motion passed unanimously.*

Resolution 2010-20, Compensation for Zoning Hearing Board *Mr. Klein moved, seconded by Mr. Ostermayer, to approve Resolution 2010-20, establishing the compensation for the Zoning Hearing Board and the Water & Sewer Authority. Motion passed unanimously.*

Resolution 2010-21, Appointment of Depository for Township funds *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-21, designating Fulton Bank as the depository for Township funds. Motion passed unanimously.*

Resolution 2010-22, Authorization of Official Signatures *Mr. Klein moved, seconded by Mr. Ostermayer, to approve Resolution 2010-22, authorizing any two of the following individuals to sign checks and conduct business at Fulton Bank: Chairman, Vice Chairman, Secretary/Treasurer, and Assistant Secretary/Treasurer. Motion passed unanimously.*

Resolution 2010-23, Authorization to pay in advance *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-23, authorizing invoices to be paid in advance of regular Board meetings in order to meet due dates and/or avoid penalties. Motion passed unanimously.*

Resolution 2010-24, Meeting dates for 2010 *Mr. Ostermayer moved, seconded by Mr. Megonnell, to approve Resolution 2010-24, the meeting dates for 2010, with two date corrections. Motion passed unanimously.*

Resolution 2010-25, 2010 PSATS Delegates

*Mr. Ostermayer moved, seconded by Mr. Scott to table Resolution 2010-25. Motion passed unanimously.*

Resolution 2010-26, Establishment of Township Holidays *Mr. Klein moved, seconded by Mr. Ostermayer, to approve Resolution 2010-26, setting the Township holidays for 2010. Motion passed unanimously.*

Resolution 2010-27, Mileage Reimbursement rate *Mr. Megonnell moved, seconded by Mr. Ostermayer, to approve Resolution 2010-27, establishing the mileage reimbursement rate as set by the IRS. Motion passed unanimously.*

Resolution 2010-28, Re-Adoption of Emergency Operation Plan *Mr. Klein moved, seconded by Mr. Ostermayer, to approve Resolution 2010-28, the Emergency Operation plan. Motion passed unanimously.*

## **OLD BUSINESS**

A. Motion – Supplemental Scope of Work, Municipal Park Ped Path Project. Tabled at meetings on 07/06/09, 07/20/09, 08/3/09, 08/17/09, 09/08/09, 09/21/09, 10/5/09, 10/19/09, 11/02/09, 11/16/09, 12/07/09, 12/21/09, 1/4/2010

*Mr. Megonnell moved, seconded by Mr. Scott to table until the 1/19/2010 meeting to receive an update and review the various options for the Municipal Ped Path Project. Motion passed unanimously.*

E. Motion - Scope of Work-Manor Drive. Tabled 11/16/09, 12/07/09, 12/21/09,1/4/2010

*Mr. Ostermayer moved, seconded by Mr. Megonnell to table the Scope of Work – Manor Drive until 1/19/2010 when Mr. Brulo will give an updated presentation. Motion passed unanimously.*

F. Motion – Authorize Investment of Township Funds. Tabled 12/07/09, 12/21/09,1/4/2010

The Board would like to take time to compare the two bank offers and look into which offer will best serve the Township. They would like to take time to break down the numbers and analyze them.

*Mr. Ostermayer moved, seconded by Mr. Scott to table until 1/19/2010. Motion passed unanimously.*

G. Motion – Nomination for Tri-County Regional Planning Commission. Tabled 12/21/09

*Mr. Klein moved, seconded by Ms. Turns to nominate Mr. Ostermayer to the Tri-County Regional Planning Commission. Motion passed unanimously.*

H. Motion – CapCOG Annual Meeting. Tabled 12/21/09

*Ms. Turns moved, seconded by Mr. Ostermayer to authorize attendance of the CapCOG meeting for Mr. Megonnell. Motion passed unanimously.*

## NEW BUSINESS

Motion – Consent Items: Section 607. (4), NIMS ICS 100 required training  
What Every Township Supervisor Needs to Know, PSATS Annual Convention

*Ms. Turns moved, seconded by Mr. Megonnell for Mr. Ostermayer and Mr. Megonnell to attend NIMS ICS 100 required training. Motion passed unanimously.*

*Mr. Ostermayer moved, seconded by Ms. Turns for Mr. Ostermayer, Mr. Megonnell, and Mr. Scott to attend What Every Township Supervisor Needs to Know Training. Motion passed unanimously.*

*The Board of Supervisors agreed to table the PSATS Annual Convention until 1/19/2010.*

## 12. CORRESPONDENCE

Item #9 FROM: Julia Jeselnick RE: Septic Pumping Extension

Ms. England informed the Board of the septic pumping extension request from Julia Jeselnick. The Board is authorized to approve a two year extension.

*Ms. Turns moved, seconded by Mr. Ostermayer to grant a two year extension until February 8, 2011 for the septic pumping for Julia Jeselnick. Motion passed unanimously.*

Item #5 FROM: Swatara Township Authority RE: First Payment on Capacity

Ms. Turns informed the public that the Township of the sale to the Swatara Township Authority for the reserve capacity at the Swatara Treatment Authority Plant for a total sum of \$450,000.00 to be paid at a rate of \$150,000.00/year for the next three years.

Item #2 FROM: PA Department of Agriculture RE: Farm Show Public Officials Day Luncheon

Ms. England informed the Board of the invitation to the Farm Show Public Officials Day Luncheon on January 14, 2010.

No Board members will attend.

Item #3 FROM: Dauphin County Commissioners RE: Local Government Forum for Elected Officials

Ms. England informed the Board of the invitation to Local Government Forum to be held on January 14, 2010.

Mr. Megonnell, Mr. Ostermayer, Mr. Scott and Ms. Turns will attend the Local Government Forum.

Ms. England informed the Board that a representative is needed to attend the West, East, and South Hanover Business Association breakfast meetings which are held monthly. Mr. Klein offered to represent the Township.

### **13. OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Klein brought up the email that was sent to the Township Boards and Commissions regarding the annual presentation to the Board of Supervisors. It was decided that the Board would like to hear from the following on the 1/19/2010 meeting:

- Gopher Van
- Fire Police
- 225<sup>th</sup> Celebration
- Historical Society

The Board will schedule individual meetings with the following Boards/Commissions either at their regular meeting date and time or at a Board workshop date and time

- EAC
- Park & Recreation Board
- Planning Commission
- PSAB
- Water & Sewer Authority-Steve Millard
- Fire Company

### **14. SUPERVISORS COMMENTS: NONE**

### **15. PUBLIC COMMENT**

Gloria Zimmerman, 1453 Mumma Road - Mrs. Zimmerman wanted to bring up the procedure to elect a new Supervisor. She stated that applications should be accepted and that the Board has 30 days to appoint a new Board Member. She asked to see Mr. Scott's Oath of Office paperwork; she stated that the document had been notarized prior to the meeting. She stated that she is very disappointed.

### **16. ADJOURNMENT 8:05PM**