

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, SEPTEMBER 7, 2010**

CALL TO ORDER – 7:00 p.m.

Ms. Turns called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation.

ROLL CALL

Adam Klein, Supervisor
Bill Ostermayer, Supervisor
Chris Scott, Secretary/Treasurer

Jay Megonnell, Vice-Chairman
Linda Turns, Chairman

CORRESPONDENCE

Ms. Turns briefly reviewed the Correspondence items for the public and informed the public that all correspondence is available for review.

Regarding **#8 FROM:** Dauphin County Association of Township Officials **RE:** Annual Convention – Ms. England stated that the deadline for registration is September 30th.

Regarding **#12 FROM:** Paxton Creek Watershed and Education Association **RE:** Stormwater Workshop-Mr. Scott and Ms. Turns will attend the workshop on September 25th.

Regarding **#19 FROM:** Al Brulo via email **RE:** Archery Hunting- Ms. Turns suggested Mr. Brulo should send a copy of the email to the Water & Sewer Authority and the Water & Sewer Authority should get back to the Board with a response. The Board will make a decision at that time.

PUBLIC COMMENT

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman presented the Township with citations for the 225th anniversary from the Pennsylvania House of Representatives, Ron Marsico, our state representative, and the US House of Representatives. Mrs. Zimmerman thanked Evelyn Burton for her artistic work on the banners for float in the parade.

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier thanked the Board and the 225th Celebration committee for a great weekend of celebration for the Township. He brought up the issue on Greenhill Road and Oak Grove Road. Ms. England stated that the work has been completed. She explained that the white line and the center yellow line have been extended, a stop bar has been installed, a large set of arrows have been installed, and the hedge has been trimmed back approximately six feet. The stop sign has also been moved closer to the intersection. Mr. Steinmeier brought up the issue of health insurance for the Township staff. He suggested that the Board should contact Representative Marsico and Senator Piccola and urge them to work towards getting a unified

health insurance program for all Townships, school districts, and state offices. This would result in lower premiums and lower cost to tax payers.

Patti Estheimer, EAC Chairperson- Mrs. Estheimer invited the Board and residents to the workshop on September 11th that the EAC is sponsoring. The workshop is for homeowners to learn about managing rain water run off. Gil Hirschel from the Dauphin County Conservation District will present this informative workshop. Participants will have a chance to win a 55 gallon rain barrel.

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Leonard, Zoning Administrator, gave a brief overview the memo to the Board regarding the non-residential permit application from Ken Tyndale. Approximately six or seven years ago Mr. Tyndale asked to build one additional storage shed for trucks. At that time any non-residential addition required a land development plan, which could possibly cost more than the structure. On December 1, 2008 the Board approved an amendment to the Subdivision and Land Development Ordinance exempting non-residential additions of up to 2500 square feet from the definition of land development. This change now allows projects such as this one to proceed under permit application, thus avoiding the costly land development plan approval process. Mr. Leonard informed the Board that he has issued the permit application to Mr. Tyndale.

PUBLIC HEARING/MEETINGS: None

APPROVAL OF MINUTES

Regular meeting – August 16, 2010- Mr. Scott clarified for the public his vote on the motion regarding office space for the Tax Collector, Mrs. Kelemen. He voted no as reflected in the minutes. ***Mr. Scott moved, seconded by Mr. Megonnell to approve the regular meeting minutes of August 16, 2010. Motion passed unanimously.***

Workshop meeting – August 30, 2010- Mr. Megonnell brought to the attention of the Board and public that the motion regarding the vote regarding office space for the Tax Collector, Mrs. Kelemen was unanimous. The minutes do not reflect the unanimous vote. ***Mr. Megonnell moved, seconded by Mr. Ostermayer to approve the workshop meeting minutes of August 9, 2010, with the correction as noted. Motion passed unanimously.***

TREASURER’S REPORT

Mr. Scott reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 3, 2010	\$1,013,058.68
Total Liquid Fuels Balance as of September 3, 2010	\$429,241.90
Total Capital Reserve Fund Balance as of September 3, 2010	\$1,864,935.25

B. Deposit Activity since August 17, 2010

\$74,367.80

Mr. Scott reported the gross payroll of August 27, 2010, totaled \$29,404.59. ***Mr. Ostermayer moved, seconded by Mr. Klein to approve the payroll of August 27, 2010 in the amount of \$29,404.59. Motion passed unanimously.*** Mr. Scott reported the vouchers prepaid to meet due dates was \$2,263.80. ***Mr. Ostermayer moved, seconded by Mr. Klein to approve the vouchers prepaid to meet due dates in the amount of \$2,263.80. Motion passed unanimously.*** Mr. Scott reported the total for the vouchers to be approved was \$114,179.81. ***Mr. Ostermayer moved, seconded by Mr. Klein to approve the vouchers in the amount of \$114,179.81. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

#2010.01 Zoning Text Amendments – WMS Keystone. Authorization to send to Dauphin County Planning Commission for review. – Mr. Leonard presented a brief overview of the background of the Fowler tract, which is located on Rt. 39 opposite the Townes at Hershey Road. In 2009 the zoning request was denied. On April 5, 2010, the Board of Supervisors held a workshop and discussed a concept/sketch plan of the land. Discussion centered around densities, traffic, road improvements, and mapping accuracies. The Board directed staff to work with Attorney Ernico on proposed Zoning Ordinance language changes. Mr. Leonard briefly reviewed the proposed changes to the Ordinance. Ms. Turns would like to see a drawing of the proposed changes at the next meeting with the applicant. Mr. Leonard suggested that a workshop should be set up with the Board, staff, and applicant after the Township Planning Commission and Dauphin County Planning Commission have reviewed.

Mr. Klein moved, seconded by Mr. Megonnell to send the proposed changes to Ordinance 2010-16 to Dauphin County Planning Commission for review. Motion passed unanimously.

Ordinance No. 2010-4 Proposed Forestry Management language update. Authorization to send to Dauphin County Planning Commission for review. - There was extensive discussion regarding the proposed language of the ordinance and definitions. Mr. Leonard stated that the intent is not to stop timber harvesting but to try and protect stormwater run off. There was discussion of holding a workshop with the Board, staff, and EAC for further discussion.

Mr. Klein moved, seconded by Mr. Megonnell to table Ordinance No. 2010-4 Proposed Forestry Management language update to a Forestry Ordinance workshop. Motion passed unanimously.

OLD BUSINESS

Motion – Conversion of Wireless Tower Lease. Tabled on 08/02/10 to 09/13/10 workshop.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Harold Arndt, Elizabeth England

Mr. Klein moved, seconded by Mr. Ostermayer to approve seminar attendance for Harold Arndt and Elizabeth England. Motion passed unanimously.

Motion – Recommendation for County-Wide EIT Tax Collector- Mr. Hartman, West Hanover Township representative to the TCC informed the Board that on August 15th the Dauphin County Tax Collection Committee will vote on naming a county wide tax collector. It is a weighted vote based on the total amount of collections of each municipality and school district. Ms. Turns and Ms. England attended the meeting where the three firms Berkheimer, Capital Tax, and Keystone made their presentations to the TCC. Mr. Hartman believes that the vote will be between Keystone and Berkheimer.

Mr. Megonnell moved, seconded by Mr. Ostermayer to instruct Larry Hartman, West Hanover Township TCC Representative, on the wishes of the Board to vote for Keystone to the appointment of the Dauphin County Tax Collector. Motion passed unanimously.

Mr. Hartman brought up to the Board that he is the vice president of Capital Tax on their finance and governance committee. He asked the Board if once the vote is completed by the DCTCC he should resign his position. There was discussion among the Board regarding Mr. Hartman remaining on the Board of Capital Tax. The Board concurred that Mr. Hartman should remain on the Board of Capital Tax.

Motion – Authorize advertisement Ordinance 2010-15, Comcast Franchise Renewal- There was discussion regarding the renewal. The agreement stipulates a 10 year term (starting from September 6, 2009), a 5% franchise fee on a quarterly basis of gross revenues, and a one-time grant of \$9,196.

Mr. Klein moved, seconded by Mr. Ostermayer to advertise Ordinance 2010-15, Comcast Franchise Agreement, for enactment at the September 20, 2010, meeting. Motion passed unanimously.

Motion – Approve Scope of Work Ordinance Chapter 168 Stormwater Management- The Township is required to update our Stormwater Management Ordinance, Chapter 168, to bring it in compliance with the DEP approved Dauphin County plan. The deadline for enacting any revisions is December 25, 2010. The scope of work will cost \$3,150, which has been budgeted for under professional services.

Mr. Ostermayer moved, seconded by Mr. Megonnell to approve the scope of work from the Township Engineer to update Chapter 168, Stormwater Management, to comply with the Act 167 Dauphin County Stormwater Management Plan. Motion passed unanimously.

Motion – Water & Sewer Authority Land Request- Robert Jones, Authority Chairman, reviewed the expansion of the Water & Sewer Authority for the Board. The expansion must be completed meet the requirements of the Chesapeake Bay Tributary Strategy. As part of the upgrade to the plant the Authority will require additional land to house a new influence screen (approximately 20' x 20'), SBR tank (sequencing batch reactor, approximately 60' x 60'), and 2 digester tanks (approximately 30' x 60' each). There was discussion regarding the number of EDU's that will be picked up as a result of the expansion; Mr. Jones believes that there will be approximately 1000 EDU's available. The Authority is asking the Board to consider dedicating the land from the treatment plant out to Jonestown Road to the Authority (approximately 3 acres). The plan for expansion should be completed by October and they hope to begin construction in the spring of 2011.

Mr. Klein moved, seconded by Mr. Ostermayer to table the Water & Sewer Authority Land Request to an Executive session. Motion passed unanimously.

Motion – Sagewicke Homeowners Association Sign Replacement Request- In April, 2009, the Board passed Ordinance 2009-01, approving certain areas in the Township as No Parking zones. The Public Works crew erected the signs indicating No Parking, some of which were in the Sagewicke development. It was later decided that although the signs were erected according to PennDOT standards they appeared to be overly intrusive and excessive. The solution was to erect signs indicating “both sides of the street” or “Around the Cul-de-Sac” underneath the No Parking signs. This enabled the removal of some of the signs. Many residents of the development have complained about the size of the No Parking signs, currently 24” x 24”. The Sagewicke Homeowners Association is requesting the installation of smaller 12” x 12” No Parking signs. The issue was brought up at the Public Safety Advisory Board meeting and they voted to recommend denial of this request. The Homeowners Association proposes to share in the costs of the signs with installation provided by the Public Works crew at no cost. The Board would like to take a look at the signs in the Sagewicke development before making a decision.

Mr. Klein moved, seconded by Mr. Megonnell to table the Sagewicke Homeowners Association Sign Replacement Request. Motion passed unanimously.

Motion – Tree Removal, Houck Manor Park- At the July 19, 2010, meeting the Board stated that all requests for tree removal would be approved by the Board. There is a Catalpa tree very close to the side of the concession stand at Houck Manor Park. Due to its' proximity to the concession stand staff is requesting approval to remove this tree as part of the landscaping maintenance of the areas on either side of the concession stand. Ms. Turns and Mr. Ostermayer visited the site. It was decided by the Board that in the future if there are any requests for trees to be removed that staff should contact Mr. Ostermayer directly and he will investigate and make a decision.

Mr. Klein moved, seconded by Mr. Scott to approve the removal of the Catalpa tree near the concession stand at Houck Manor Park. Motion passed unanimously.

Motion – Supplemental Engineering Scope of Work, I-81/Harper Dr. Truck Turnaround- At the August 2, 2010, meeting the Board authorized Change Order #1 specifying the use of concrete instead of bituminous material on certain portions of the project resulting in a net increase to the contract amount of \$78,062.25. The approval of the change order resulted in additional engineering work not included in the original scope of work for the project. The supplemental scope of work will cost \$6,900 to cover the additional work approved by the Board.

Mr. Ostermayer moved, seconded by Mr. Klein to approve the Supplemental Scope of Work for Engineering Services for the I-81/Harper Dr. Truck Turnaround project in the amount of \$6,900. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT

Bob Jones, 7887 Skyline Drive- Mr. Jones asked what the \$56,128.16 payment to the fire company was for. Mr. Scott stated that it was for fire tax and Ms. England confirmed that the reimbursement is for Board approved expenses.

Edna Seachrist, 226 Brookridge Court – Mrs. Seachrist stated to the Board that she was shocked about the article in the Paxton Herald regarding MaryAnn Kelemen. Ms. Turns read to the residents the timeline regarding the flood that occurred at the Township building which resulted in relocation of the tax collectors office. Ms. Turns reviewed what costs that the Township incurs on behalf of Mrs. Kelemen and what income Mrs. Kelemen receives from the Township, Central Dauphin school district and the County as the elected tax collector.

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman suggested to the Board that they advertise the workshop meeting for the Forestry Ordinance for public involvement.

SUPERVISORS COMMENTS

Mr. Megonnell stated that there is a street sign down at the intersection of Fairville Avenue and Piketown Road. Ms. England will contact the Public Works department. He also suggested that at where Rabbit Lane meets Fairville Avenue the yellow line painting should be divided rather than a gap as it is currently.

Mr. Scott brought up the issue of health insurance and what the Board approved for the Township staff. He informed the residents that the Board has decided to discuss the future compensation plan for any new hires, but that there would be not be changes to the compensation plan for current employees.

Mr. Ostermayer brought up the item of the road tour that the Board took a few weeks ago. He asked when proposed road projects would be discussed. Ms. England stated that all projects would be discussed at the budget workshops. He also brought up the issue of the fill from the southbound lane

of Route 39 being hauled to the new fire station location. Ms. England said that she spoke with Penn Dot and that before they can haul the fill they need stated that they have a County approved E&S plan. The E&S plan was submitted today and she hopes that it will come back within a reasonable amount of time.

Mr. Megonnell asked Ms. England to let Bill McCahan know that all Board members are NIMS certified. Ms. England asked for the Board to provide certification which she will forward to Mr. McCahan.

ADJOURNMENT: 8:25 pm