

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, NOVEMBER 1, 2010**

**CALL TO ORDER – 7:00 p.m.**

Ms. Turns called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation.

**ROLL CALL**

Adam Klein, Supervisor  
Bill Ostermayer, Supervisor  
Chris Scott, Secretary/Treasurer

Jay Megonnell, Vice-Chairman  
Linda Turns, Chairman

**CORRESPONDENCE**

Ms. Turns briefly reviewed the Correspondence items for the public and informed the public that all correspondence is available for review.

There were no specific questions or comments from the Board or the public.

**PUBLIC HEARING/MEETINGS: None**

**PUBLIC COMMENT**

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier asked the Township to contact Capital Tax to request an income distribution chart, which will show what income bracket that Township residents fall into. The Water & Sewer Authority want to get additional funds from Penn Vest for the WSA Treatment facility upgrade and he believes that this information could possibly help them obtain grant funding. He reminded everyone to vote on Tuesday.

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman presented to the Board a \$10,000.00 check as repayment for the seed money that the Board advanced to the West Hanover Township 225<sup>th</sup> Committee in 2009. She said that all expenses have been paid for and they still have money in their account. She thanked the 225<sup>th</sup> Committee, Fulton Bank, and the Supervisors for their support and teamwork with all the activities throughout the year. There will be a fund raiser on November 12<sup>th</sup> at Hoss's restaurant, 20% of your entire bill will be donated to the 225<sup>th</sup> Committee. Cow Dollar cards are required and are available at the Township office. Ms. Turns suggested that she submit an article for the Winter Township Newsletter. Mrs. Zimmerman thanked Phyllis Zimmerman from the Patriot News for all the news articles on the 225<sup>th</sup> sponsored events.

**PRESENTATIONS, STAFF/BOARD REPORTS: None**

## APPROVAL OF MINUTES

Workshop meeting – October 18, 2010 *Mr. Klein moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of October 18, 2010. Motion passed unanimously.*

Regular meeting – October 18, 2010 *Mr. Klein moved, seconded by Mr. Megonnell to approve the regular meeting minutes of October 18, 2010. Motion passed unanimously.*

Workshop meeting – October 25, 2010 *Mr. Klein moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of October 25, 2010. Motion passed unanimously.*

Ms. Turns informed the public that there was an Executive Session on October 26, 2010 at 5:30pm.

## TREASURER'S REPORT

Mr. Scott reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 29, 2010	\$1,204,355.09
Total Liquid Fuels Balance as of October 29, 2010	\$220,847.61
Total Capital Reserve Fund Balance as of October 29, 2010	\$1,733,858.77

B. Deposit Activity since October 19, 2010

	\$43,887.79
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Capital Tax Earned Income Tax Distribution for November is -\$2,860.43. The negative amount is a result of giving refunds to taxpayers and a result of paying claims from other tax bureaus for taxpayers who were partial year residents of our Township. The negative distribution will be deducted from the next monthly Earned Income Tax distribution on December 1, 2010.

Mr. Scott reported the gross payroll of October 22, 2010, totaled \$29,163.55. *Mr. Ostermayer moved, seconded by Mr. Klein to approve the payroll of October 22, 2010 in the amount of \$29,163.55. Motion passed unanimously.* Mr. Scott reported the vouchers prepaid to meet due dates was \$1,619.37. *Mr. Ostermayer moved, seconded by Mr. Klein to approve the vouchers prepaid to meet due dates in the amount of \$1,619.37. Motion passed unanimously.* Mr. Scott reported the total for the vouchers to be approved was \$15,850.82. *Mr. Ostermayer moved, seconded by Mr. Klein to approve the vouchers in the amount of \$15,850.82. Motion passed unanimously.*

## **PLANNING COMMISSION REPORTS AND PLANS:**

#10.005, Fire Station #1 Final Land Development. Action by 12/21/10.- Bill Swanick from HRG informed the Board that the project is ahead of schedule. Ms. Turns gave a brief summary of the plan for the audience.

*Mr. Klein moved, seconded by Mr. Ostermayer to waive the following sections of the West Hanover Township Subdivision and Land Development Ordinance for the Final Land Development Plan for Fire Station #1; 7624 Jonestown Road, Tax Parcel # 68-024-013, Township ID# 10.005:*

- 1. Section 173-11.A – Preliminary Plan Requirements*
- 2. Section 173-25.C(5) – Street width for Clover Lane*
- 3. Section 173-25.C(5) – Street width for Jonestown Road*
- 4. Section 173-27.F(12) – Curb installation*

*Motion passed unanimously.*

*Mr. Klein moved, seconded to approve Final Land Development Plan for Fire Station #1; 7624 Jonestown Road, Tax Parcel # 68-024-013, Township ID# 10.005, contingent upon (based on):*

- 1. 173-29 – Installation of Erosion and Sedimentation Controls.*
- 2. 173-15.C(19) – Review by the Township Solicitor of a Pedestrian Easement Agreement, and for a right-of-way dedication.*
- 3. 173-15.C(19) - Incorporating staff comments.*
- 4. 173-15.C(19) - Other items as determined necessary by Township Ordinances.*

*Motion passed unanimously.*

## **OLD BUSINESS**

Motion – Water & Sewer Authority Land Request. Tabled on 9/7/10

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4) Lisa Riley, Right-to-Know and Sunshine Act Seminar; Harold Arndt, PHRC Webinars

*Mr. Megonnell moved, seconded by Mr. Klein to approve seminar attendance for Lisa Riley and webinar attendance for Harold Arndt. Motion passed unanimously.*

Motion – Bid 2010-12, CapCOG Joint Bid, Road Salt -The price provided by the low bidder, American Rock Salt, is \$6.70 per ton less than the bid price last year. The Township routinely reserves 2200 tons of salt for the winter season and has budgeted \$120,000 in line 43200.246, Winter Maintenance supplies, for both salt and cinders.

***Mr. Megonnell moved, seconded by Mr. Klein to accept the low bid for the CapCOG Road Salt contract for the winter season 2010-2011 from American Rock Salt Company at a delivered price of \$59.78 per ton. Motion passed unanimously.***

Mr. Ostermayer asked Mr. Brulo if there was an alternate that can be used in conjunction with the salt. Ms. England said that depending on the type of storm Mr. Harman mixes cinders with the salt to provide a more effective result.

Resolution 2010-50, Act 537 Special Study- Ms. Turns asked for clarification that the alternative of choice listed in the resolution is alternative that the Board and the Water & Sewer Authority agreed upon. The alternative is a two phase upgrade. Solicitor Yost stated that it is that same alternative that had been discussed at prior workshops and meetings.

***Mr. Klein moved, seconded by Mr. Ostermayer to approve Resolution 2010-50, Act 537 Special Study. Motion passed unanimously.***

Motion – Act 167 Ordinance Update- Mr. Brulo has completed his work and provided an entirely new Stormwater Management Ordinance to completely replace Chapter 168 of our current Ordinance. He answered questions put forth by the Board. The deadline for enacting these updates is December 25, 2010.

***Mr. Klein moved, seconded by Mr. Megonnell to forward the draft Stormwater Management Ordinance to the Dauphin County Planning Commission for their review and schedule a public hearing and notice of enactment for the December 20, 2010, regular Board meeting. Motion passed unanimously.***

Motion- Fire Station Interim Fill/Compaction/Testing - Mr. Swanick reviewed the specifications of the fire station fill project. We will need 9,000 cubic yards for the project. Once fill is brought in it needs to be graded or pushed off, compacted, and tested for compaction. The Township received a quote from Robert-Thomas in the amount of \$420 per 1' lift to push off and compact the imported fill. Advantage Engineers provided a quoted for the compaction testing which includes on site testing in the amount of \$275 per half day, the estimate of time needed to test a 1' lift. They also provided a cost of \$175 for laboratory services which he estimates to be needed every three to four lifts. All of the on-site work must be completed by December 17, 2010, in order to allow enough time for Mr. Swanick to complete the bidding documents with the correct current conditions which include a new topographical survey. Ms. England and Mr. Swanick stated that Robert-Thomas was cooperative and dependable when working on the preparation of the site to receive the fill.

*Mr. Ostermayer moved, seconded by Mr. Klein to authorize an interim bulk fill/compaction/testing operation consisting of 1' lifts to a maximum of 9 (approximately 9,000 cubic yards) completed by December 17, 2010, for a not to exceed price of \$8,000. Motion passed unanimously.*

*Mr. Ostermayer moved, seconded by Mr. Klein to authorize the quote from Robert-Thomas Construction to excavate and refill the swimming pool and well pit areas for a not to exceed cost of \$2,500. Motion passed unanimously.*

Motion – Bleacher replacement- The wooden bleachers are in deteriorating condition at the Teener field at Houck Memorial Park. Dixie Fesig, Park and Rec Coordinator, would like to replace these wooden planks with aluminum planks similar to the bleachers at the other fields. Because of the high usage of the fields by the Baseball Association this replacement work must take place now in the off-season. The work can be completed by Park Maintenance personnel and can be paid for with FILO funds. Bitting Recreation is a state approved COSTARS vendor so no further bidding requirements are necessary.

*Mr. Megonnell moved, seconded by Mr. Scott to authorize the purchase of replacement planks and brackets for the Teener Field at Houck Memorial Park from Bitting Recreation in the amount of \$7,180. Motion passed unanimously.*

Motion – Path Connection, Houck Memorial Park- Residents have informed staff of the lack of a paved path in front of the Teener Concession Stand. A review of the project documents from 2007 shows that this area was not included in the paving. Staff has also discovered that there is no pavement beneath the crushed stone in this area. There was discussion among the Board regarding the necessity and cost of the project.

*Mr. Megonnell moved, seconded by Mr. Ostermayer to reject the paving at Houck Memorial Park in front of the Teener Concession stand by Dauphin Excavating in the amount of \$3,795.00, to be paid from the FILO fund. Motion passed 3-2, with Mr. Klein and Mr. Scott voting nay.*

Mr. Megonnell and Ms. Turns stated that they would like to walk the park and area in question.

*Mr. Megonnell withdrew his motion to reject the paving at Houck Memorial Park.*

*Mr. Megonnell moved, seconded by Mr. Klein to table the paving project at Houck Memorial Park.*

Motion – Award Quote 2010-11, UPS Route 39/Piketown Road intersection -Request for Quotes (RFQ) for the installation of an Uninterruptible Power Supply unit (UPS) at the intersection of Route 39, Linglestown Road, and Piketown Road. Funds have been allocated in the Capital Reserve Fund to pay for this project. RFQ's were faxed to seven traffic signal companies providing service in this area; five RFQ's were received.

*Mr. Megonnell moved, seconded Mr. Ostermayer to award project 2010-11, UPS Backup system at the Rt. 39/Piketown Road intersection to the low bidder Hildum Electric for the price of \$5,495.00. Motion passed unanimously.*

Motion – Gaming Advisory Board Hearings- The Dauphin County Gaming Advisory Board (DCGAB) has scheduled a public hearing on the Township’s 2 grant applications for Wednesday, November 10, 2010, from 7:30 to 8:00PM. We will have ½ hour to make a presentation on both applications and take questions from the Board and possibly the audience as it is a “public” hearing. There was discussion of the preparation of an artistic rendering of the Fire Station Building and CAD (computer aided design) drawings by HRG which could be used as a visual tool in the grant presentation. The Board decided to not spend the additional money for such visual aids; they will take the sketch of the fire station provided from SGS. Matt Miller and Matt Senft will present the Fire Station Construction grant and Mr. Klein will present the Exit 77 grant.

Resolution 2010-51, PennDOT Application for Permit to Install Flashing Warnings Devices- The fire company will pay for the flashing warning devices that will be installed near Fire Station #2.

*Mr. Megonnell moved, seconded by Mr. Ostermayer to approve Resolution 2010-51. Motion passed unanimously.*

Discussion – 2011 Budget Schedule- A workshop will be held on November 8<sup>th</sup>, to cover the following parts of the budget: Part 5, Expenses; Part 3, Compensation; and a Final full Budget Review. No additional workshops have been requested by the Board at this time.

**OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None**

**PUBLIC COMMENT:**

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman asked why the repossession center at Route 39 & Picketown road has two driveways. Ms. Turns and Mr. Megonnell stated that the second driveway has been blocked and only one will be used.

Matt Miller, 455 Douglas Road- Mr. Miller thanked the Board for their continued support of the fire station project. He informed the Board that the fire company handed out over 1,000 glow in the dark necklaces to children on Halloween and that the fund raiser mailer has been sent out. He said that he is happy to assist with the grant application hearings.

Mr. Scott thanked Mr. Miller for the information regarding the number of hits to the fire company website. He was amazed by the number of hits to the website.

Mr. Megonnell asked Mr. Miller for an update on the roof leak at the recreation center. He said that trustees are aware of it and have contacted Houck to try to locate the problem.

Dixie Fesig, Parks and Recreation Coordinator- Mrs. Fesig gave her opinion to the Board regarding the path connection at Houck Memorial park. She thought the work should have been done when the path was constructed three years ago. She said the old asphalt is breaking up. She stated that due to the high usage of the ball field from March to November, the work would need to be completed at this time. The Board requested that Dixie obtain two additional quotes for the work. There was discussion regarding applying sealant to all ped paths at the parks.

**SUPERVISORS COMMENTS:**

Mr. Klein thanked the fire department for their participation in trick or treat. He said that the children in his neighborhood enjoyed themselves.

Mr. Ostermayer stated that the Manager should make cookies for all workshops.

Mr. Megonnell reminded everyone to vote on Tuesday.

**ADJOURNMENT: 8:00 pm**